LEGAL NOTICE
TOWN OF THOMPSON
SEEKING RESUMES FOR
POSITION OF DEPUTY COURT CLERK

The Town of Thompson will be accepting Resumes on behalf of the Thompson Justice Court, a busy Municipal Court for the position of Deputy Court Clerk. Requirements include minimum 5 years court clerk experience, strong organizational and communication skills, proficiency in Microsoft Office, general computer applications and ability to learn new. Responsibilities include clerical and administrative support, case processing, recordkeeping and additional duties as assigned. The position requires daily interactions with the public, court personnel and law enforcement. Applicants will be required to meet all NYS Office of Court Administration background check and credentialing requirements including fingerprinting. Full-Time position, salary $57,323.00 plus benefits. Resumes should be sent to supervisor@thompsonny.gov.

Dated: 10/27/2026
Marilee J. Calhoun
Town Clerk