

Vote: Ayes 4 Rieber, Meddaugh, Pavese and Mace
Nays 0
Absent 1 Schock

Marilee Calhoun, Town Clerk/Registrar hereby appoints Kelly Murran as Deputy Registrar of Vital Statistics for the Year 2024.

The Following Resolution Was Duly Adopted: Res. No. 06 of the Year 2024.

Resolved, that the Town Board hereby designates that the Deputy Registrar of Vital Statistics shall serve without additional compensation for the year 2024.

Moved by: Councilman Pavese Seconded by: Councilwoman Meddaugh
Vote: Ayes 4 Rieber, Meddaugh, Pavese and Mace
Nays 0
Absent 1 Schock

Marilee Calhoun, Town Clerk/Registrar hereby appoints Lorraine Parry , Thomas J. Kelly & Lisette DeJesus Sub Registrars of Vital Statistics subject to NYS DOH approval. Lorraine Parry & Thomas J. Kelly shall be compensated at the rate of \$50.00 per incident. Lisette DeJesus shall serve without additional compensation for the year 2024.

The Following Resolution Was Duly Adopted: Res. No. 07 of the Year 2024.

Resolved, that Logan E. Morey, Eric Horton, Brian Benzenberg and James L. Carnell, Jr. are hereby appointed as Sanitary Aide Inspectors and Zoning Officers for the Town of Thompson for the year 2024 and shall serve without additional compensation.

Moved by: Councilman Mace Seconded by: Councilman Pavese
Vote: Ayes 4 Rieber, Meddaugh, Pavese and Mace
Nays 0
Absent 1 Schock

The Following Resolution Was Duly Adopted: Res. No. 08 of the Year 2024.

Resolved, that Jeffrey Weinstein, M.D. be and is hereby appointed as Health Officer for the Town of Thompson for the term of one year commencing January 01, 2024 at an annual salary of \$4,497.00.

Moved by: Councilman Pavese Seconded by: Councilman Mace
Vote: Ayes 4 Rieber, Meddaugh, Pavese and Mace
Nays 0
Absent 1 Schock

The Following Resolution Was Duly Adopted: Res. No. 09 of the Year 2024.

Resolved, that Sandra Croissant be, and is hereby appointed Dog Control Officer for the Town of Thompson for the Year 2024 at an annual salary of \$45,607.69.

Moved by: Councilman Mace Seconded by: Councilwoman Meddaugh
Vote: Ayes 4 Rieber, Meddaugh, Pavese and Mace

Vote: Ayes 4 Rieber, Meddaugh, Pavese and Mace
Nays 0
Absent 1 Schock

The Following Resolution Was Duly Adopted: Res. No. 29 of the Year 2024.

Resolved, that all Town of Thompson employees shall be reimbursed for meals and incidentals on a per diem basis, of which the per diem reimbursement rates for meals and incidentals in 2024 shall be in accordance with U.S. General Services Administration's Fiscal Year 2024 Per Diem Rates (Standard Rate) for the area the employee is attending: <https://www.gsa.gov/travel/plan-book/per-diem-rates, unless such meals and incidentals are included as a meal package at a conference that exceeds the GSA rate as per Section 406 of the Town Employee Handbook>.

Moved by: Councilman Mace Seconded by: Councilwoman Meddaugh
Vote: Ayes 4 Rieber, Meddaugh, Pavese and Mace
Nays 0
Absent 1 Schock

The Following Resolution Was Duly Adopted: Res. No. 30 of the Year 2024.

Resolved, that the 2024 Road Maintenance Program as proposed by Highway Superintendent Richard L. Benjamin, Jr. be, and is hereby approved for the expenditure of funds as adopted in the 2024 approved budget under Repairs, Maintenance and Improvements. The total amount appropriated in the 2024 Budget is **\$3,658,165.00**.

Moved by: Councilman Pavese Seconded by: Councilwoman Meddaugh
Vote: Ayes 4 Rieber, Meddaugh, Pavese and Mace
Nays 0
Absent 1 Schock

The Following Resolution Was Duly Adopted: Res. No. 31 of the Year 2024.

Resolved, that the following categories of charges may be paid upon authorization of the Comptroller and Town Supervisor prior to being audited and/or obtaining Board approval:

- (a) Electric Utility Invoices
- (b) Telephone Invoices
- (c) Federal and State Agencies for permits, fees, etc.
- (d) Sullivan County Clerk's Office: Filing fees
- (e) Insurance Premiums
- (f) Postage, freight and express charges
- (g) Bond or note Payments (Debt & Interest)
- (h) Charter Communications
- (i) Payroll liabilities
- (j) Garbage Refuse & Recycling Removal
- (k) Any payables to government agencies
- (l) Registration Fees

Moved by: Councilman Mace Seconded by: Councilwoman Meddaugh
Vote: Ayes 4 Rieber, Meddaugh, Pavese and Mace

- **Julio Garaicoechea, Project Manager, SC IDA:** 2024 Distribution of PILOT Payments – Check #2454, Dated: 12/15/23 for \$8,164.68 (Nonni’s Acquisition Company, Inc.).
- **William D. Young, Jr. dba Platinum Leaf LLC:** NYS Office of Cannabis Management – Notification to Municipality of adult-use retail dispensary license application for New Establishment for a Retail Dispensary Premises at 196 Rock Hill Drive, Rock Hill, NY, Dated 12/22/23 & Received 12/26/23. (The applicant Mr. Young was present who briefly commented on the subject.)
- **Melinda Meddaugh, Sullivan County Agriculture & Farmland Protection Board:** Letter dated 12/19/2023 to Supervisor Rieber Re: Sullivan County Agricultural District #4, Informing that NYS Department of Agriculture & Markets has certified the update to Agricultural District #4, which contains land located within the Town of Thompson, Map Provided.
- **Frank Nalevaiko:** Standardized Notice Form Providing 30-Day Advance Notice of Liquor License Application a New Application for Coffee Smoke LLC, 42 Kitz Road, Mongaup Valley, Notice Dated: 12/12/2023, Received: 12/15/2023.
- **Sat Parkash, Sidelines 2 Silhouettes, Inc.:** Letter dated 11/22/2023 to Town Clerk Calhoun Re: Notification of Liquor License Renewal Application for on-site premise at 462 State Route 17B, Monticello, NY, Serial Number 2191738.
- **Adam Bosch, President & CEO, Hudson Valley Pattern for Progress:** Letter to Pattern Members Re: Membership Renewal Notification and Information.

AGENDA ITEMS:

1) APPROVE OFFICIAL UNDERTAKING OF MUNICIPAL OFFICERS FOR 2024

The Following Resolution Was Duly Adopted: Res. No. 66 of the Year 2024.

At a Regular Meeting of the Town Board of the
Town of Thompson held at the Town Hall, 4052
Route 42, Monticello, New York on January 02,
2024

RESOLUTION TO APPROVE OFFICIAL UNDERTAKING OF MUNICIPAL OFFICERS

WHEREAS, it is required by law that the Town Board approve the Official Undertaking as to its form and manner of execution and the sufficiency of the insurance; and

WHEREAS, the Town Board of the Town of Thompson hereby requires the Supervisor, Town, Clerk, Receiver of Taxes, Town Justices, Town Comptroller, Highway Superintendent and Deputy Supervisor to execute said Official Undertaking as required by said law.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Thompson approve the document entitled “Town of Thompson Official Undertaking of Municipal Officers” as to its form and manner of execution and the sufficiency of the insurance, and

**Town Board Meeting
January 02, 2024
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BE IT FURTHER RESOLVED, that said Official Undertaking containing the notarized signatures of those named municipal officials be filed in the Office of the Town Clerk, as well as the original copies of the insurance policies indicating the sufficiency of the sureties to indemnify the Town against losses which may arise from failure of such officials to properly discharge their duties.

Moved by: Councilman
Seconded by: Councilman

Adopted the 2nd, day of January, 2024.

The members of the Town Board voted as follows:

Supervisor WILLIAM J. RIEBER, JR.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Councilman RYAN T. SCHOCK	Yes <input type="checkbox"/> No <input type="checkbox"/> Absent
Councilwoman MELINDA S. MEDDAUGH	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Councilman SCOTT S. MACE	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Councilman JOHN A. PAVESE	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

2) PROPOSED VILLAGE OF ATERES INCORPORATION:

A) RESOLUTION TO DESIGNATE FOUR ALTERNATE MEMBERS OF BOARD OF INSPECTORS FOR ELECTION TO BE HELD ON THURSDAY, JANUARY 18, 2024 FROM 12PM TO 9PM

The Following Resolution Was Duly Adopted: Res. No. 67 of the Year 2024.

Resolved, that the Town Board of the Town of Thompson hereby designates four alternate members of the Board of Inspectors in connection with the Special Election for the Incorporation of the Village of Ateres as follows: 1) Amrom Morgenstern, 2) Rifky Morgenstern, 3) Zev Tarkieltaub and 4) Chaya Tarkieltaub. The alternate members are qualified voters of such territory of Proposed Incorporation and shall substitute for any of the original Board of Inspectors of Election who do not attend at the time and place fixed for such Election as required by law.

Motion by: Councilman Pavese Seconded by: Councilwoman Meddaugh

Vote: Ayes 4 Rieber, Pavese, Meddaugh and Mace
 Nays 0
 Absent 1 Schock

B) ESTABLISH COMPENSATION RATE FOR BOARD OF INSPECTORS FOR ELECTION

The Following Resolution Was Duly Adopted: Res. No. 68 of the Year 2024.

Resolved, that the Town Board of the Town of Thompson hereby establishes a compensation rate for the Board of Inspectors in connection with the Special Election for the Incorporation of the Village of Ateres of \$250.00 for the day. Payment shall be

subject to the filing of an Oath of Office as required by law and completion of a required W-9 IRS Form.

Motion by: Councilwoman Meddaugh Seconded by: Councilman Pavese

Vote: Ayes 4 Rieber, Pavese, Meddaugh and Mace

Nays 0

Absent 1 Schock

3) APPROVE CONTRACT WITH HUMANE SOCIETY OF MIDDLETOWN, INC. FOR DOG SHELTER SERVICES (2024)

The Following Resolution Was Duly Adopted: Res. No. 69 of the Year 2024.

Resolved, that the Town Board of the Town of Thompson hereby approve and authorize the Town Supervisor's execution of the agreement between the Town of Thompson and the Humane Society of Middletown, Inc. for the period beginning January 1st, 2024 through December 31st, 2024 for the purpose of dog kenneling/shelter services. Further Be It Resolved, that a fully executed copy of said agreement shall be kept on file in the Town Clerk's Office.

Motion by: Councilman Pavese Seconded by: Councilwoman Meddaugh

Vote: Ayes 4 Rieber, Pavese, Meddaugh and Mace

Nays 0

Absent 1 Schock

4) HIGHWAY DEPARTMENT – PLANNED ROAD IMPROVEMENT PROGRAM FOR FISCAL YEAR 2024

Highway Superintendent Richard L. Benjamin, Jr. submitted a list of the planned road improvements for the year 2024 construction season. The number of roads improved can change due to weather, damages, scheduling, CHIPS Funding and the cost of materials. For informational purposes a copy of the list can be found appended to these minutes.¹

5) REVIEW & APPROVE BIDS: GARBAGE & REFUSE REMOVAL SERVICES

The Revised Bids for Garbage, Refuse Removal & Recycling Service were opened and read on 12/28/2023 at 2:00 PM. A copy of the bid results was provided to the Town Board for their review. There were (2) bids received in as follows:

- 1) Thompson Sanitation Corp. – Total Bid \$24,820.00 for 2024 & 2025
Town Hall - \$2,400.00/\$2,650.00
Town Parks - \$6,200.00/\$6,850.00
Water & Sewer Department - \$3,200.00/\$3,200.00

- 2) Waste Management of Pennsylvania, Inc.– Total Bid \$26,500.00 for 2024 & 2025
Town Hall - \$2,613.00/\$2,866.00
Town Parks - \$6,592.00/\$7,282.00
Water & Sewer Department - \$3,408.00/\$3,739.00

¹ ATTACHMENT: 2024 PLANNED HIGHWAY/ROAD IMPROVEMENT LIST

The Following Resolution Was Duly Adopted: Res. No. 74 of the Year 2024.

RESOLUTION TO AUTHORIZE THE FY 2024 PARKS & RECREATION PROGRAMS FOR AN AMOUNT NOT TO EXCEED \$31,475 AS FOLLOWS

WHEREAS, the Parks & Recreation Advisory Committee has presented the following programs and activities, along with the proposed budget for the 2024 Fiscal Year:

Park Programming Expense	Total Budgeted
Youth Activities	\$ 10,100.00
Skiing - Family Night	\$ 5,000.00
Sledding - Community Sled Day	\$ 500.00
Sledding - Craft Day	\$ 1,000.00
Snowshoeing Event	\$ 600.00
Holiday Craft Event	\$ 1,000.00
Halloween Treats & Trails Event	\$ 2,000.00
Adult Activities	\$ 6,775.00
Zumba Program	\$ 3,900.00
Fly Fishing	\$ 250.00
Yoga Program	\$ 500.00
Adult Craft Night	\$ 900.00
Senior Activities	\$ 1,000.00
Hikes	\$ 225.00
Youth Sports Teams	\$ 13,600.00
Basketball - League	\$ 3,600.00
Basketball - Elementary	\$ 1,200.00
Volleyball League	\$ 2,000.00
Golf - League	\$ 5,000.00
Flag Football	\$ 600.00
Sports Nights	\$ 1,200.00
Miscellaneous	\$ 1,000.00
Equipment	\$ 500.00
Background Checks	\$ 500.00
Total Park Programming	\$ 31,475.00

WHEREAS, the reallocation of funds between the programs and activities is allowed, as long as the total amount for all Parks and Recreation Programming does not exceed \$31,475.

RESOLVED, that the Town Board of the Town of Thompson hereby authorizes the 2024 Parks & Recreation Programs for Fiscal Year 2024 in the Town of Thompson upon request by the Parks and Recreation Advisory Committee for a total cost not to exceed \$31,475.00 for the above-mentioned programs and activities.

Absent 1 Schock

OLD BUSINESS

UNVEILING OF NEW DOVE AT TOWN HALL

Supt. Somers reported that the installation of the new Dove at the Town Hall has been completed. Laurie Kilgore of Kilgore Artistry Services advised that Shawn King provided the clear coat on the Dove. Mr. King has donated the cost of the clear coat to the Town. Supervisor Rieber will send a thank you letter to Mr. King for his donation. Director Weyer discussed scheduling an Unveiling Ceremony for the new Dove. Discussion was held. There was no specific date or time decided.

NEW BUSINESS

COMMUNITY IMPACT GRANT THROUGH SULLIVAN 180 & DASNY – COMPLETION OF PRELIMINARY APPLICATION REQUIRED BY DASNY

Director Weyer reported that she is working on completing a Preliminary Application, which is required for the DASNY portion of the Golden Feather Community Impact Grant through Sullivan 180 and DASNY. This application will be for the installation of a new playground and dog park at the East Mongaup River Town Park.

REPORTS: SUPERVISOR, COUNCILMEN, & DEPARTMENT HEADS

Supervisor William J. Rieber, Jr.

- Supervisor Rieber wished everyone a Happy Healthy New Year!

Director James L. Carnell, Jr.

- Status of the Patio Homes Unsafe Buildings because of the Explosion. The Building Department is continuing to work with the various insurance companies to resolve the unsafe issues.

Water & Sewer Superintendent Michael G. Messenger

- The new Vac-Con Truck from Peirce-Eagle Equipment Company has been delivered. The old truck will still be used as a backup when needed.

Parks & Recreation Superintendent Glenn Somers

- Provided update on current Youth Programs including the Thursday Night Lights Winter Ski Program, which will start next Thursday, weather permitting.

PUBLIC COMMENT

There was no public comment given.

ANNOUNCEMENTS, REMINDERS & FOR YOUR INFORMATION

- 01/16/24 at 7PM: Regular Town Board Meeting.

- 01/16/24 at 7PM: Public Hearing - Proposed Local Law No. 07 of 2023 – Amend Chapter 250 of Town Code for the Establishment of the Planned Unit Development (PUD) District No. 7 for the Sackett Lake, LLP Development.
- 01/19/24 due by Close of Business: Request for Proposals (RFPs) for Professional Auditing Services.

ADJOURNMENT

On a motion made by Councilwoman Meddaugh and seconded by Councilman Pavese the meeting was adjourned at 8:20 PM. All board members voted in favor of adjourning the meeting.

The Zoom Livestream Videoconferencing connection was disconnected.

Respectfully Submitted By:

Marilee J. Calhoun

Marilee J. Calhoun, Town Clerk

Town of Thompson Highway Dept

Rich Benjamin Jr. Superintendent of Highways
33 Jefferson St. Monticello, NY 12701
Phone: 794-5560

Todd Mitchell Deputy Superintendent
Email davehiway@gmail.com
Fax: 794-5722

December 21,2023

Town Board,

Attached find the roads the Highway Department plans on improving for the 2024 construction season. The number of roads improved can change due to weather, damages, scheduling and the cost of materials.

Rich

Whitaker

Ryan Rd

Katrina Falls

Harris Rd

Rapp Rd

Bristol, Plymouth, Dartmouth, Dartmouth Circle.

Jacob, Dora, Manor, Shirley, Sheldon, Lisa.

64X43 Culvert Rock Ridge Dr.

2



Town of Thompson
Warrant Report

Town of Thompson
Warrant Report

I hereby certify that the vouchers listed on the attached abstracts of prepaid and claims payable have been duly audited and are presented for payment to the Town Board of the Town of Thompson at the regular meeting there of, held on the 2nd day of January 20 24 in the amounts respectively specified. Authorization is hereby given and direction is made to pay each of the claimants in the amount as specified upon each claim stated.


Melissa DeMarmels, Comptroller


William J. Rieber Jr., Supervisor



**Town of Thompson
Warrant Report**

Unposted Batch Totals

Fund	Fund Description	Invoice Batch	Manual Checks	Purchase Cards	Total
Unposted Batch Grand Totals		\$0.00	\$0.00	\$0.00	\$0.00

Posted Batch Totals

Fund	Fund Description	Invoice Batch		Manual Checks		Purchase Cards		Total	
		Paid	Unpaid	Paid	Unpaid	Paid	Unpaid	Paid	Unpaid
A000	GENERAL FUND TOWN WIDE	\$374,250.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$374,250.38	\$0.00
B000	GENERAL TOWN OUTSIDE	\$45,894.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45,894.15	\$0.00
DA00	HWY#3 / 4 - TOWN WIDE	\$123,624.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$123,624.96	\$0.00
DB00	HWY#1 - TOWN OUTSIDE	\$1,625.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,625.09	\$0.00
RD00	ADELAAR ROAD IMPROVEMENT DISTRICT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SL03	LAKE LOUISE MARIE	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00
SL10	EMERALD CORP. PARK LD#10	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00
SSAR	Adelaar Sewer District	\$5,387.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,387.94	\$0.00
SSHC	Harris Consolidated Sewer District	\$3,981.29	\$0.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$9,981.29	\$0.00
SSKC	Kiamasha Consolidated Sewer District	\$33,466.78	\$0.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$63,466.78	\$0.00
SMS0	MELODY LAKE SEWER DISTR.	\$1,545.45	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$2,545.45	\$0.00
SSRC	Rock Hill Emerald Green Consolidated Sewer Dist	\$14,344.16	\$0.00	\$0.00	\$0.00	\$14,500.00	\$0.00	\$28,844.16	\$0.00
SSS0	SACKETT LAKE SEWER DISTR	\$7,683.22	\$0.00	\$0.00	\$0.00	\$7,000.00	\$0.00	\$14,683.22	\$0.00
SWA0	ADELAAR RESORT WATER DISTRICT	\$929.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$929.59	\$0.00
SWC0	COLD SPRING WATER	\$364.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$364.40	\$0.00
SWD0	DILLON WATER DISTRICT	\$103.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$103.96	\$0.00
SWK0	KIAMESHA RT42 WATER	\$4,203.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,203.28	\$0.00
SWL0	LUCKY LAKE WATER DISTR	\$351.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$351.40	\$0.00
SWM0	MELODY LAKE WATER	\$307.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$307.85	\$0.00
T000	TRUST & AGENCY FUND	\$3,246.44	\$0.00	\$0.00	\$0.00	\$14,545.69	\$0.00	\$17,792.13	\$0.00
Posted Batch Grand Totals		\$621,310.34	\$0.00	\$2,000.00	\$0.00	\$73,045.69	\$0.00	\$696,356.03	\$0.00

Report Grand Totals

Fund	Fund Description	Invoice Batch		Manual Checks		Purchase Cards		Total	
		Paid	Unpaid	Paid	Unpaid	Paid	Unpaid	Paid	Unpaid
A000	GENERAL FUND TOWN WIDE	\$374,250.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$374,250.38	\$0.00
B000	GENERAL TOWN OUTSIDE	\$45,894.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45,894.15	\$0.00
DA00	HWY#3 / 4 - TOWN WIDE	\$123,624.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$123,624.96	\$0.00



**Town of Thompson
Warrant Report**

DB00	HWY#1 - TOWN OUTSIDE	\$1,625.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,625.09	\$0.00
RD00	ADELAAR ROAD IMPROVEMENT DISTRICT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SL03	LAKE LOUISE MARIE	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00
SL10	EMERALD CORP. PARK L/D#10	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00
SSAR	Adelaar Sewer District	\$5,387.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,387.94	\$0.00
SSHG	Harris Consolidated Sewer District	\$3,981.29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$9,981.29	\$0.00
SSKC	Kiamasha Consolidated Sewer District	\$33,466.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$63,466.78	\$0.00
SSM0	MELODY LAKE SEWER DISTR.	\$1,545.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$2,545.45	\$0.00
SSRC	Rock Hill Emerald Green Consolidated Sewer Dist	\$14,344.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,500.00	\$28,844.16	\$0.00
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SWA0	ADELAAR RESORT WATER DISTRICT	\$929.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$929.59	\$0.00
SWC0	COLD SPRING WATER	\$364.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$364.40	\$0.00
SWD0	DILLON WATER DISTRICT	\$103.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$103.96	\$0.00
SWK0	KIAMESHA RT42 WATER	\$4,203.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,203.28	\$0.00
SWL0	LUCKY LAKE WATER DISTR	\$351.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$351.40	\$0.00
SWM0	MELODY LAKE WATER	\$307.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$307.85	\$0.00
T000	TRUST & AGENCY FUND	\$3,246.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,545.69	\$17,792.13	\$0.00
Grand Totals		\$621,310.34	\$0.00	\$2,000.00	\$0.00	\$0.00	\$73,045.69	\$0.00	\$696,356.03	\$0.00



12 October 2023

Town of Thompson
4052 State Route 42
Monticello, NY 12701

ATTENTION: SUPERVISOR WILLIAM J. RIEBER JR.
RE: PROFESSIONAL SERVICES – ENGINEER FOR THE TOWN

Dear Supervisor Rieber,

We'd like to extend our sincere gratitude for retaining MHE as your Engineer for the Town this past year. As always, it is our pleasure to work with you and the other Town Officials in providing quality professional services. Thank you for your continued relationship and support as we look toward 2024.

For the upcoming year, we propose to provide Engineering Services which will be outlined in our Annual Municipal Agreement, with an increase in hourly costs for Regular Town Engineering Services as well as Reimbursable Services. Rates for Principals are as follows:

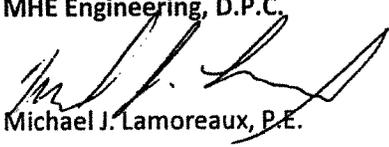
General Town Engineering Services	\$108/Hour
Engineering Services, reimbursed by the Applicant	\$194/Hour

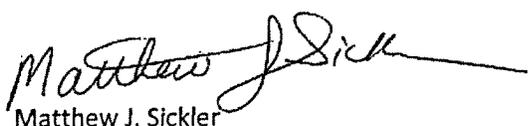
An updated Municipal Fee Schedule which provides a breakdown of all proposed rates for professional services we provide to the Town, is attached hereto, for your review.

Special projects will continue to be subject to an individual proposal and engineering services agreement based on a negotiated lump sum fee or in accordance with the attached Standard Municipal Fee Schedule.

As always, should you or the Town's Board have any questions we are happy to discuss these in further detail.

Respectfully submitted,

MHE Engineering, D.P.C.

Michael J. Lamoreaux, P.E.
Principal


Matthew J. Sickler
Associate



MUNICIPAL (NON-CHARGEABLE) FEE SCHEDULE

A. HOURLY RATES:

Firm Representative	Hourly
Principal	\$ 108.00
Associate	\$ 106.00
Senior Engineer / Designer	\$ 104.00
Senior Structural Engineer	\$ 104.00
Senior Architect	\$ 104.00
Senior Project Manager	\$ 102.00
Project Engineer / Designer	\$ 100.00
Project Manager	\$ 100.00
Staff Engineer / Designer	\$ 95.00
Technician II	\$ 95.00
Technician I	\$ 90.00
Engineering Intern	\$ 52.00
Intern Support	\$ 42.00
Administrative Services	\$ 96.00
Clerical/Secretarial	\$ 60.00

B. GENERAL CONDITIONS:

1. Fees for services or tasks for engineering design, field construction observation, surveys, etc. will be computed based on the firm representative(s) performing the services and the hours expended, unless a lump sum agreement has been executed.
2. In addition to the above fees, all out-of-pocket and traveling expenses, reproduction charges, mailing charges, and other disbursements are chargeable, plus a 20% service charge, unless any such charges are specifically noted as included in the agreement. Mileage will be chargeable at the approved Federal rate.
3. Without a prior appointment, services of personnel cannot be assured for any certain day.
4. Reproduction charges are based on \$0.15 per photocopy (8.5" x 11") and in-house \$3.60 per D size plan (24' x 36") and \$5.25 per E size plan (30" x 42"), unless otherwise stipulated by agreement.
5. Field Representative rate is based on an 8-hour daytime work period, weekdays. Other time periods will be billable at an overtime rate (1-1/2 rate).

Municipal Non-Chargeable Fee Schedule – 2024

NEW YORK OFFICE

33 Airport Center Drive, Suite 202, New Windsor, NY 12553
845-567-3100 | F: 845-567-3232 | mheny@mhepc.com

PENNSYLVANIA OFFICE

111 Wheatfield Drive, Suite 1, Milford, PA 18337
570-296-2765 | F: 570-296-2767 | mhepa@mhepc.com



MUNICIPAL FEE SCHEDULE

A. HOURLY RATES:

Firm Representative	Hourly
Principal	\$ 194.00
Associate	\$ 184.00
Senior Engineer / Designer	\$ 177.00
Senior Structural Engineer	\$ 177.00
Senior Architect	\$ 177.00
Senior Project Manager	\$ 170.00
Project Engineer / Designer	\$ 145.00
Project Manager	\$ 142.00
Staff Engineer / Designer	\$ 115.00
Technician II	\$ 110.00
Technician I	\$ 105.00
Engineering Intern	\$ 68.00
Intern Support	\$ 47.00
Administrative Services	\$ 100.00
Clerical/Secretarial	\$ 65.00

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DELAWARE
ENGINEERING, D.P.C.

**2024
HOURLY RATE SCHEDULE**

Personnel	Rate
Admin, Billing Clerk, Project Coordinator	\$85 - \$105
Communications	\$160 - \$180
Designer, Technician, Construction Inspector I	\$95 - \$120
Designer, Technician, Construction Inspector II	\$125 - \$150
Designer, Technician, Construction Inspector III	\$150 - \$170
Designer, Technician, Construction Inspector IV	\$170 - \$200
Engineer/Scientist/Planner I	\$110 - \$140
Engineer/Scientist/Planner II	\$140 - \$170
Engineer/Scientist/Planner III	\$170 - \$190
Engineer/Scientist/Planner IV	\$190 - \$230
Principal Engineer/Scientist/Planner	\$230 - \$260

Reimbursable Expenses:

1. Mileage @ Federal Rate
2. Travel Expenses (Lodging, Meals) @ Federal Per Diem Rate
3. Telecommunications @ Cost
4. FedEx, UPS, US Postal, Courier @ Cost
5. Subcontract Management @ Cost plus 10%
6. Other allowable costs @ Cost (Plan Reproductions, Photographs, etc.)