Minutes of the **Organizational Meeting** of the Town Board of the Town of Thompson held at the Town Hall, 4052 State Route 42, Monticello, New York on **January 03**, **2017**.

ROLL CALL:

Present: Supervisor William J. Rieber, Jr., Presiding

Councilman Richard Sush (Video Conferencing)

Councilman John A. Pavese Councilman Peter T. Briggs Councilman Scott S. Mace

Also Present: Marilee J. Calhoun, Town Clerk

Michael B. Mednick, Attorney for the Town

Gary J. Lasher, Town Comptroller

Richard L. Benjamin, Jr., Highway Superintendent Michael Messenger, Water & Sewer Superintendent Glenn Somers, Parks & Recreation Superintendent

Richard McClernon, Zoning Board of Appeals Chairperson

ANNUAL FISCAL YEAR 2017 ORGANIZATIONAL MEETING - CALL TO ORDER

Supervisor Rieber called the Organizational Meeting to order at 7:30 PM with the Pledge to the Flag. Marilee J. Calhoun, Town Clerk stated that this meeting was advertised in the Sullivan County Democrat on December 27th, 2016 and she had an original affidavit of publication.

TOWN OF THOMPSON 2017 FISCAL YEAR ORGANIZATION MEETING AGENDA TUESDAY, JANUARY, 03, 2017

The Following Resolution Was Duly Adopted: Res. No. 01 of the Year 2017.

Resolved that Robert's Rules of Order are hereby adopted as the parliamentary rules for Town of Thompson Town Board Meetings for the Year 2017.

Moved by: Councilman Briggs

Seconded by: Councilman Pavese

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 02 of the Year 2017.

Resolved, that the Regular Meetings of the Town Board be conducted at the Town Hall, 4052 Route 42, Monticello, New York 12701. Further, such meetings shall be held on the first and third Tuesday of each and every month during 2017, excepting the third Tuesday of February, and shall commence at 7:30 P.M. prevailing time, unless otherwise changed as provided by law.

Organizational Town Board Meeting January 03, 2017 Page 1 of 23

APPROV

Moved by: Councilman Mace Seconded by: Councilman Briggs

Vote: Ayes 5 Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 03 of the Year 2017.

Resolved, that the Sullivan County Democrat be and is hereby designated as the Official Newspaper for the Town of Thompson. The TH-Record & River Reporter are hereby designated as alternate newspapers of the Town of Thompson for the year 2017.

Moved by: Councilman Mace Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 04 of the Year 2017.

Resolved, that <u>Marilee Calhoun</u>, Town Clerk of the Town of Thompson be appointed Registrar of Vital Statistics for the Year 2017 at an annual salary of \$12,920.00.

Moved by: Councilman Briggs

Seconded by: Councilman Pavese

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

Marilee Calhoun, Town Clerk/Registrar hereby appoints <u>Kelly Murran</u> and <u>Thomas Kelly</u> as Deputy Town Clerks for the Year 2017.

The Following Resolution Was Duly Adopted: Res. No. 05 of the Year 2017.

Resolved, that the Town Board hereby sets the salaries for the Deputy Town Clerks Kelly Murran at a salary of \$40,000.00 and Thomas Kelly at a salary of \$17,897.00 for the year 2017.

Moved by: Councilman Briggs

Seconded by: Councilman Pavese

Vote: Aves 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

Marilee Calhoun, Town Clerk/Registrar hereby appoints <u>Kelly Murran</u> as Deputy Registrar of Vital Statistics for the Year 2017.

The Following Resolution Was Duly Adopted: Res. No. 06 of the Year 2017.

Resolved, that the Town Board hereby designates that the Deputy Registrar of Vital Statistics shall serve without additional compensation for the year 2017.

Moved by: Councilman Mace

Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

Marilee Calhoun, Town Clerk/Registrar hereby appoints Lorraine Parry and Thomas J. Kelly, Sub Registrars of Vital Statistics subject to NYS DOH approval. Lorraine Parry shall be compensated at the rate of **\$50.00** per incident. Thomas J. Kelly shall serve without additional compensation for the year 2017.

The Following Resolution Was Duly Adopted: Res. No. 07 of the Year 2017.

Resolved, that <u>Logan E. Morey</u>, <u>Eric Horton</u>, <u>Sixto Martinez</u>, <u>Jr.</u> and <u>James Carnell</u> are hereby appointed as Sanitary Aide Inspectors and Zoning Officers for the Town of Thompson for the year 2017 and shall serve without additional compensation.

Moved by: Councilman Briggs

Seconded by: Councilman Pavese

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 08 of the Year 2017.

Resolved, that <u>Jeffrey Weinstein, M.D.</u> be and is hereby appointed as Health Officer for the Town of Thompson for the term of one year commencing January 01, 2017 at an annual salary of **\$4,497.00**.

Moved by: Councilman Mace

Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 09 of the Year 2017.

Resolved, that <u>Jennie Harris</u> be, and is hereby appointed Coordinator of the Adopt-A-Road Program for the year 2017 at an annual salary of **\$625.00**.

Moved by: Councilman Mace

Seconded by: Councilman Briggs

Vote: Ayes 4

Rieber, Pavese, Briggs and Mace

Navs 0

Recused 1 Sush

The Following Resolution Was Duly Adopted: Res. No. 10 of the Year 2017.

Resolved, that Nancy Marinchak be, and is hereby appointed Dog Control Officer for the Town of Thompson for the Year 2017 at an annual salary of \$30,000.00.

Moved by: Councilman Briggs

Seconded by: Councilman Mace

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

Richard Benjamin, Jr. Highway Superintendent for the Town of Thompson hereby appoints <u>David Wells</u> as Deputy Superintendent of Highways for the year 2017.

The Following Resolution Was Duly Adopted: Res. No. 11 of the Year 2017.

Resolved, that <u>Mary Jean Carroll</u> be, and is hereby appointed as Town of Thompson Justice Court Clerk for the year 2017 at an annual salary of **\$40,000.00**.

Moved by: Councilman Mace

Seconded by: Councilman Pavese

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 12 of the Year 2017.

Resolved, that <u>Tammy Price</u> be, and is hereby appointed as Town of Thompson Deputy Court Clerk for the year 2017 at an annual salary of **\$38,000.00**.

Moved by: Councilman Briggs

Seconded by: Councilman Pavese

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

Supervisor William J. Rieber, Jr. tables his appointment of Deputy Supervisor of the Town of Thompson for the year 2017.

The Following Resolution Was Duly Adopted: Res. No. 13 of the Year 2017.

Resolved, that the Town Board hereby sets the salary for the Deputy Supervisor at \$2,000.00 for the year 2017 as per the adopted budget.

Moved by: Councilman Briggs

Seconded by: Councilman Mace

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

Supervisor William J. Rieber, Jr. appoints <u>Allan S. Wolkoff</u> as Town of Thompson Historian for the year 2017.

The Following Resolution Was Duly Adopted: Res. No. 14 of the Year 2017.

Resolved, that the Town Board hereby sets the salary for the Town Historian at \$3,000.00 for the year 2017 as per the adopted budget.

Moved by: Councilman Mace

Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 15 of the Year 2017.

Resolved, that <u>Gary J. Lasher</u> be and is hereby appointed to serve at the pleasure of The Board, as Town Comptroller and is hereby designated the duties of Accounting Officer pursuant to Town Laws #20 and #124 at an annual fixed salary of <u>\$72,100.00</u> for the year 2017.

Moved by: Councilman Briggs

Seconded by: Councilman Pavese

Vote: Aves 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 16 of the Year 2017.

Resolved, that <u>Michael B. Mednick</u> be, and is hereby appointed to serve at the pleasure of The Board, as Town of Thompson Town Attorney for the year 2017 at an annual salary of <u>\$81,005.00</u> & <u>Paula Elaine Kay</u> be appointed Deputy Town Attorney for the Year 2017 at an annual salary of **\$45,456.00**.

Moved by: Councilman Mace Seconded by: Councilman Briggs

Vote: Ayes 5 Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 17 of the Year 2017.

Resolved, that the Town Board hereby fixes salaries and hourly compensation where indicated for the following positions for 2017.

POSITION	SALARY
Director of Building, Planning and Zoning (Carnell)	\$72,100.00
Code Enforcement Officer 1 (Logan)	\$57,783.00
Code Enforcement Officer 2 (Eric)	\$46,350.00
Enforcement Officer 1 (Sixto)	\$43,775.00
Assessor	\$72,100.00
Assessor Clerk	\$40,000.00
Part Time Data Collector	\$15.00 per hour
Comptroller Clerk	Open/TBD
Full Time Clerk/ Building Department	\$46,213.00
Grants /Planning/Economic Dev. Clerk	\$18,943.00
Water/Sewer Superintendent	\$93,501.00
Part time clerk for Justice Court	\$17.51 per hour
Part Time court officer for Justice Court	\$17.51 per hour

HIGHWAY DEPARTMENT PERSONNEL WITH NO CONTRACT IN PLACE

Part Time Drivers - Snow Removal (7) \$12.50 per hour Part Time Laborers - Road Repairs (7-Summer Only) \$12.50 per hour

SEWER & WATER DEPARTMENTS WITH NO CONTRACTS IN PLACE

Part Time Laborer – 1 st	(Carlo)	\$17.38 per hour
Part Time Laborer – 2nd	(William)	\$15.00 per hour
Part Time Laborer – 3rd	(Michael)	\$15.00 per hour
Part Time Laborer – 4 th	(Vacant)	\$15.00 per hour

TOWN PARK WITH NO CONTRACTS IN PLACE - Rate per Hour/Annual

Part Time Laborer \$15.00 per hour Seasonal Laborer \$12.50 per hour

Moved by: Councilman Mace Seconded by: Councilman Briggs

Vote: Ayes 5 Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 18 of the Year 2017.

Resolved, that all employee's salaries in the Highway Department, Water & Sewer Department and the Department of Parks and Recreation are approved pursuant to the respective current Collective Bargaining Agreements. Employees of these departments not covered by collective bargaining agreements are as noted in Resolution No. 17 of the Year 2017.

Moved by: Councilman Briggs Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 19 of the Year 2017.

Resolved, that the salaries of the elected officials of the Town of Thompson for the year 2017, as set forth in the 2017 Adopted Budget filed with the County of Sullivan are hereby approved in the following amounts:

<u>NAME</u>	<u>TITLE</u>	ANNUAL SALARY
Martin S. Miller	Town Justice	\$36,050.00
Sharon L. Jankiewicz	Justice	\$36,050.00
William J. Rieber, Jr.	Supervisor	\$81,844.00
Richard Sush	Councilman	\$17,000.00
Scott Mace	Councilman	\$17,000.00
Peter T. Briggs	Councilman	\$17,000.00
John A. Pavese	Councilman	\$17,000.00
Doreen Huebner	Receiver of Taxes	\$30,043.00
Richard Benjamin, Jr.	Superintendent of Highw	ays \$81,844.00
Marilee J. Calhoun	Town Clerk	\$49,665.00
Moved by: Councilman Pavese	Seconded	by: Councilman Briggs

Vote: Ayes 5 Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 20 of the Year 2017.

Resolved, that the following Banks or Depositories are hereby designated as those in which certain Town Officers shall deposit the monies coming into their hands by virtue of their offices:

Key Bank of Southeastern New York – Monticello Offices Chase – Monticello Office M&T Bank – Monticello Office Wayne Bank – Monticello Offices Catskill Hudson Bank - Monticello Offices

TD Bank – Monticello Office Jeff Bank – Monticello Offices

Sterling Bank – South Fallsburg Offices

Moved by: Councilman Mace

Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 21 of the Year 2017.

The Town Supervisor, Town Clerk, Receiver of Taxes and Assessments shall deposit all monies coming into their hands by virtue of their offices into banks as designated by the Town Board for the year 2017.

Moved by: Councilman Briggs

Seconded by: Councilman Pavese

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 22 of the Year 2017.

Pursuant to General Municipal Law Section #10, the Town Board authorizes the Chief Fiscal Officer to deposit or invest idle monies not required for immediate expenditures in an interest bearing account and in accordance with the Town's adopted investment policy. Said monies should not exceed the maximum amount of \$10,000.000.00 (ten million) in any one bank.

Moved by: Councilman Mace

Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 23 of the Year 2017.

Resolved, that the Town Board does hereby approve as to form, manner and execution and sufficiency of sureties the bonds of the following Town Officials as designated in the Town's Travelers Casualty and Surety Company of America.

NAME AND OFFICE All Town of Thompson Employees	<u>AMOUNT</u> \$100,000.00	EXPIRATION 05/01/2017
William J. Rieber, Jr. Supervisor	\$100,000.00	05/01/2017
Gary J. Lasher Comptroller	\$100,000.00	05/01/2017
Marilee J. Calhoun Town Clerk	\$100,000.00	05/01/2017

Kelly M. Murran Deputy Town Clerk	\$100,000.00	05/01/2017
Thomas J. Kelly Deputy Town Clerk	\$100,000.00	05/01/2017
Sharon L. Jankiewicz Town Justice	\$100,000.00	05/01/2017
Martin S. Miller Town Justice	\$100,000.00	05/01/2017
Richard L. Benjamin, Jr. Superintendent of Highways	\$100,000.00 s	05/01/2017
David Wells Deputy Superintendent of H	\$100,000.00 lighways	05/01/2017
Doreen Huebner Receiver of Taxes	\$1,000,000.00 (Jan. thru March \$100,000.00 (April thru Dec.)	05/01/2017
Glenn Somers	\$100,000.00	05/01/2017
Town Park Manager oved by: Councilman Mace te: Ayes 5 Riel Nays 0	Seconded by: Councer, Sush, Pavese, Briggs and Mace	

The Following Resolution Was Duly Adopted: Res. No. 24 of the Year 2017.

Resolved, that the accounting firm to be designated as the Auditors for the Town of Thompson at the annual fee to be determined for the year 2017 hereby be tabled until the next Town Board Meeting.

Moved by: Councilman Briggs

Seconded by: Councilman Pavese

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 25 of the Year 2017.

Resolved, that the Town of Thompson enter into an agreement with the Senior Citizens Club Monticello, Inc., funding thereof by the Town of Thompson in the amount of **\$4,000.00** for the year 2017 and the Supervisor be and is hereby authorized to execute the same for and on behalf of the Town.

Moved by: Councilman Briggs

Seconded by: Councilman Pavese

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 26 of the Year 2017.

Resolved, that Town Officers and employees who are required to use their personal automobiles for Town business be, and shall be, reimbursed for the use of their said vehicles used on official Town business, upon presentation of the proper documentation mileage voucher for said use, shall be reimbursed at the rate of \$.5350 per mile.

Moved by: Councilman Mace

Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 27 of the Year 2017.

Resolved, that the 2017 Road Maintenance Program as proposed by Highway Superintendent Richard Benjamin be, and is hereby approved for the expenditure of funds as adopted in the 2017 approved budget under Repairs, Maintenance and Improvements. The total amount appropriated in the 2017 Budget is **\$2,100,000.00**. Moved by: Councilman Pavese Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 28 of the Year 2017.

Resolved, that the following categories of charges may be paid upon authorization of the Comptroller and Town Supervisor prior to being audited and/or obtaining Board approval:

- (a) Electric Utility Invoices
- (b) Telephone Invoices
- (c) Federal and State Agencies for permits, fees, etc.
- (d) Sullivan County Clerk's Office: Filing fees
- (e) Insurance Premiums
- (f) Postage, freight and express charges
- (g) Bond or note Payments (Debt & Interest)
- (h) Spectrum
- (i) Payroll liabilities

Moved by: Councilman Mace

Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 29 of the Year 2017.

Resolved, that the Town Board hereby designates the Supervisor to pre-approve the attendance at conferences and training seminars by ALL Town Employees which must be submitted to the Supervisor on the standard conference/training request forms.

Moved by: Councilman Mace

Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

Supervisor William J. Rieber, Jr. appoints <u>Karen Schaefer</u> as his Confidential Secretary for the Year 2017.

The Following Resolution Was Duly Adopted: Res. No. 30 of the Year 2017.

Resolved, that <u>Karen Schaefer</u>, the Supervisor's Confidential Secretary for the year 2017 shall receive an annual salary of **\$49,286.00**.

Moved by: Councilman Briggs Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Sush, Pavese, Briggs and Mace

Nays 0

Supervisor William J. Rieber, Jr. recommends that <u>Patrice Chester</u> be appointed as Deputy Administrator to the Town of Thompson for the Year 2017.

The Following Resolution Was Duly Adopted: Res. No. 31 of the Year 2017.

Resolved, that <u>Patrice Chester</u> is hereby appointed Deputy Administrator to the Town of Thompson for the Year 2017. Ms. Chester shall receive an annual salary of **\$72.100.00**.

Moved by: Councilman Mace Seconded by: Councilman Briggs

Vote: Ayes 5 Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 32 of the Year 2017.

Resolved, that the Town Superintendent of Water and Sewer, Highway Superintendent, Town Supervisor and Manager of the Town Park are authorized as needed to purchase equipment, tools and implements in accordance with the Town of Thompson Procurement Guidelines.

Moved by: Councilman Briggs Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Sush, Pavese, Briggs and Mace

Navs 0

The Following Resolution Was Duly Adopted: Res. No. 33 of the Year 2017.

Be it Resolved, that the following rates be established for the annual billing of water rents for the 2017 fiscal year within each district as follows: Interest and penalties will be at the rate of 5% over thirty-days, and $\frac{1}{2}$ of 1% for each month thereafter

District Name	O&M Rate per point	Capital Rate per point
Lucky Lake	\$62.78	\$.00
Dillon	\$46.67	.00
Cold Spring	\$23.62	.00
Route 42/Kiamesha	\$00.119 per thousand	cubic ft00

Cold Spring Sewer District

Extension Parcels \$23.62 \$3.44

Moved by: Councilman Mace Seconded by: Councilman Briggs

Vote: Ayes 5 Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 34 of the Year 2017.

Resolved, that the Town of Thompson hereby charge the following fees for the Year 2017:

Returned Check Fees \$25.00
Photo Copies (General) \$.50
Photo Copies (FOIL) \$.25
Assessor's Mailing Labels for General Public \$.04 each
Labels provided to taxing entities of the Town \$.0250

Moved by: Councilman Mace Seconded by: Councilman Briggs

Vote: Ayes 5 Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 35 of the Year 2017.

Resolved that <u>Paula Elaine Kay</u> be hereby appointed Prosecuting Attorney for the Town of Thompson for the year 2017 to handle Town of Thompson Traffic Court at an Annual Salary of \$18,540.00.

Moved by: Councilman Briggs Seconded by: Councilman Mace

Vote: Ayes 5 Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 36 of the Year 2017.

Resolved that <u>David Rasnick</u> hereby be appointed as the Court Officer in the Town of Thompson Justice Court as required by the Town Justices. Said appointment shall be at the pleasure of the board.

Moved by: Councilman Briggs Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 37 of the Year 2017.

Resolved that the Supervisor be hereby authorized to execute the following contracts on behalf of the Town of Thompson.

- a) Between the Village of Monticello and the Harris Sewer District
- b) Between the Village of Monticello and the Cold Spring Road Sewer District
- c) Between the Kiamesha Sewer District and the Anawana Sewer District
- d) Between the Town of Thompson & Humane Society of Middletown

- e) Between the Rock Hill Sewer District and the Emerald Green Lake Louise Marie Sewer District
- f) Between the Harris Woods Sewer District and the Kiamesha Sewer District
- g) Between the Adelaar Resort Sewer District and the Kiamesha Sewer District

Moved by: Councilman Mace

Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 38 of the Year 2017.

Resolved, that the Engineering Firm of MH&E Consulting Engineers, P.C. be appointed as Engineers for the Town of Thompson for the 2017 fiscal year on an as needed basis and per the attached fee schedule. ¹

Moved by: Councilman Pavese

Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 39 of the Year 2017.

Resolved, that the Highway Superintendent hereby be authorized to purchase equipment from the Highway Equipment Account (5130.2 DA Fund) as the Superintendent deems necessary as long as Procurement and Bidding Procedures are followed.

Moved by: Councilman Briggs

Seconded by: Councilman Mace

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 40 of the Year 2017.

Resolved, that <u>Marilee J. Calhoun</u>, Town Clerk and <u>William J. Rieber, Jr.</u>, Supervisor be appointed as Marriage Officers with no additional compensation for the Town of Thompson with terms to expire December 31st, 2017.

Moved by: Councilman Pavese

Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 41 of the Year 2017.

Resolved, that the Town Board hereby designate the Supervisor as the Delegate and Councilpersons Peter T. Briggs and Scott S. Mace as the Alternate Delegates for the Town at the New York State Association of Towns Conference to be held February 19th to 22nd, 2017 in New York City.

Moved by: Councilman Mace

Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

¹ ATTACHMENT: COPY OF THE 2017 PROFESSIONAL ENGINEERING MUNICIPAL FEE SCHEDULE FOR MCGOEY, HAUSER & EDSALL CONSULTING ENGINEERS FOR THE TOWN.

Nays 0

Supervisor Rieber hereby nominates <u>Ray Stevens</u> as the Town Representative for the Sullivan County Fire Advisory Board for the year 2017 to serve without compensation.

The Following Resolution Was Duly Adopted: Res. No. 42 of the Year 2017.

Resolved, that the salaries for the Board of Assessment Review be, and are established at \$600 for the Chair and \$500 each for the two members for the year 2017.

Moved by: Councilman Mace

Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 43 of the Year 2017.

Resolved, that Planning Board and Zoning Board of Appeals members and Alternates receive a stipend of \$50.00 per meeting. Chairman shall receive a stipend of \$75.00 per meeting. The member must attend meetings to receive payment. Payment will be issued on a monthly basis unless otherwise directed by the member.

Moved by: Councilman Mace

Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 44 of the Year 2017.

Resolved, that <u>Kathleen Brawley</u> be hereby appointed as Clerk/Secretary to the Planning, Zoning Board of Appeals and Conservation Advisory Council at an annual salary of **\$5,400.00** for the 2017 year.

Moved by: Councilman Mace

Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 45 of the Year 2017.

Resolved, that the Regular Meetings of the Planning Board be conducted at the Town Hall, 4052 State Route 42, Monticello, New York 12701. Further, such meetings shall be held on the second and fourth Wednesday of each and every month during 2017 and shall commence at 6:30 PM prevailing time for the Work-Session and 7:00 PM prevailing time for the meetings, unless otherwise changed as provided by law. Moved by: Councilman Briggs

Seconded by: Councilman Mace

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Navs 0

The Following Resolution Was Duly Adopted: Res. No. 46 of the Year 2017.

Resolved, that <u>Louis Kiefer</u> is hereby appointed as the Planning Board Chairperson for the Town of Thompson Planning Board for the year 2017.

Moved by: Councilman Mace

Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 47 of the Year 2017.

Resolved that Michael Croissant is hereby appointed to the Planning Board for a term to expire December 31, 2018. Appointee shall attend necessary training as required.

Moved by: Councilman Briggs

Seconded by: Councilman Pavese

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 48 of the Year 2017.

Resolved that <u>Melinda Ketcham-Meddaugh</u> is hereby appointed to the Planning Board for a term to expire December 31, 2021. Appointee shall attend necessary training as required.

Moved by: Councilman Mace

Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 49 of the Year 2017.

Resolved, that <u>Michael Hoyt</u> and <u>Darren Mapes</u> be appointed to serve as Alternate Members to the Planning Board with a term to expire December 31, 2017. Appointees shall attend necessary training as required.

Moved by: Councilman Briggs

Seconded by: Councilman Pavese

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 50 of the Year 2017.

Resolved, that the Regular Meetings of the Zoning Board of Appeals be conducted at the Town Hall, 4052 State Route 42, Monticello, New York 12701. Further, such meetings shall be held on the second Tuesday of each and every month during 2017 and shall commence at 6:30 PM prevailing time for the Work-Session and 7:00 PM prevailing time for the meetings, unless otherwise changed as provided by law.

Moved by: Councilman Mace

Seconded by: Councilman Briggs

Woved by. Councilman

Deconded by. Councilman b

Vote: Ayes 5 Nays 0 Rieber, Sush, Pavese, Briggs and Mace

The Following Resolution Was Duly Adopted: Res. No. 51 of the Year 2017.

Resolved, that <u>Richard McClernon</u> is hereby appointed as the Zoning Board of Appeals Chairperson for the Town of Thompson Zoning Board of Appeals for the year 2017 Appointee shall be required to attend the necessary training to continue the appointment.

Moved by: Councilman Briggs Seconded by: Councilman Mace

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 52 of the Year 2017.

Resolved, that <u>Robert Hoose</u> be appointed to the Zoning Board of Appeals with the term to expire December 31, 2020. Appointee shall attend all necessary training to be able to serve.

Moved by: Councilman Briggs Seconded by: Councilman Mace

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 53 of the Year 2017.

Resolved, that the appointment of an alternate member to the Zoning Board of Appeals with the term to expire December 31, 2017 hereby be tabled at this time.

Moved by: Councilman Pavese

Seconded by: Councilman Mace

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 54 of the Year 2017.

Resolved, that <u>Jose DeJesus</u> be hereby appointed to the Zoning Board of Appeals as Alternate member with a term to expire December 31, 2017. Appointee shall attend necessary training as required.

Moved by: Councilman Briggs

Seconded by: Councilman Mace

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 55 of the Year 2017.

Resolved, that there will be no regular scheduled meetings of the Conservation Advisory Council. They are to meet upon the request of the Town Board, Planning Board or the Zoning Board of Appeals.

Moved by: Councilman Mace

Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 56 of the Year 2017.

Resolved, that <u>Jennie Harris</u> is hereby appointed as the Town of Thompson

Conservation Advisory Council Chairperson for the year 2017.

Moved by: Councilman Briggs Seconded by: Councilman Mace

Vote: Ayes 4

Rieber, Pavese, Briggs and Mace

Nays 0

Recused 1 Sush

The Following Resolution Was Duly Adopted: Res. No. 57 of the Year 2017.

Resolved that <u>Vincent Locasio</u> is hereby appointed to the Town of Thompson Conversation Advisory Council for a term to expire December 31, 2020.

Moved by: Councilman Mace

Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 58 of the Year 2017.

Resolved, that <u>Terry Vandermulen</u> be, and is hereby appointed Coordinator of the Town Park Beautification Program for the year 2017 at an annual salary of **\$2,500.00**.

Moved by: Councilman Briggs

Seconded by: Councilman Mace

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 59 of the Year 2017.

Resolved, that <u>Brad Bastone</u> be, shall receive a stipend of \$10,300.00 for his services to the Town as a licensed master electrician.

Moved by: Councilman Mace

Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs and Mace

Nays 0

Supervisor Rieber hereby assigns <u>Councilman Scott S. Mace</u> as the Town Board's Liaison to the Parks & Recreation Department. He shall meet with the Parks Superintendent and report his findings to the Town Board. He shall also take an active role in the potential development of new recreational facilities and/or the improvement of existing facilities. Councilman Mace shall also be the Town Board's Liaison to the Water & Sewer Department.

Supervisor Rieber hereby assigns <u>Councilman John A. Pavese</u> as the Town Board's Liaison to the Highway Department. He shall meet with the Superintendent and employees and report his findings to the Town Board. He shall also be the Town's link to both the Rock Hill and Monticello Fire Districts and to inform this Board as to any ongoing projects or concerns either department has.

Supervisor Rieber hereby assigns <u>Councilman Richard Sush</u> as the Town Board's Liaison to the Planning, Zoning Boards and Building Department also the Office of the

Assessor. He shall further schedule meetings with employees and Board Members to discuss and address their concerns and report his findings to the Town Board.

Supervisor Rieber hereby assigns <u>Councilman Peter T. Briggs</u> as the Chair of the Town's Beautification Committee to continue the Town's efforts for the on-going cleanup and the demolition of unsafe/unsightly buildings in the Town of Thompson. Councilman Briggs shall further be the Liaison to the Dog Control Department and report his findings on the above mentioned to the Supervisor & Town Board. He shall also take an active role with our Youth Summer Day Camp.

Supervisor Rieber hereby establishes a Supplemental Audit Committee comprised of Councilpersons Briggs, Mace and Pavese. They shall review and audit all bills to be paid prior to the Town Board Meeting at which the payment of said bills is to be approved. One Councilperson shall be responsible for auditing on a monthly basis; responsibility shall rotate equally between the three.

REGULAR MEETING AGENDA – CALL TO ORDER

Supervisor Rieber continued with the regular meeting at 8:14 PM. He welcomed the Participation in Government Students to the meeting.

MONTHLY REPORTS FOR DECEMBER 2016 RECEIVED AND FILED

Building Department & Code Enforcement Officer's Report (December 2016 & Annual 2016 Report)

Dog Control Officer's Report

Comptroller's Budgetary Report

APPROVAL OF MINUTES:

On a motion made by Councilman Briggs and seconded by Councilman Pavese the minutes of the December 20th, 2016 Special Town Board Meeting were approved as presented.

Vote: Aves 4

Rieber, Pavese, Briggs, and Mace

Nays 0

Abstained 1 Sush (He was not present for the Meeting.)

On a motion made by Councilman Briggs and seconded by Councilman Pavese the minutes of the December 20th, 2016 Regular Town Board Meeting were approved as presented.

Vote: Ayes 5

Rieber, Sush, Pavese, Briggs, and Mace

Nays 0

PUBLIC COMMENT:

There was no public comment given.

CORRESPONDENCE:

Supervisor Rieber reported on correspondence that was sent or received as follows:

- Environmental Design & Research: Letter dated 12/16/16 Re: Entertainment Village Hotel Solicitation of Lead Agency Status
- Environmental Design & Research: Letter dated 12/21/16 Re: Montreign Daycare Facility Solicitation of Lead Agency Status
- Town Clerk Calhoun: Letter dated 12/19/16 to Town of Bethel Dog Shelter Services Agreement for 2017
- Town Clerk Calhoun: Letter dated 12/19/16 to Edward McAndrew, P.E., Commissioner, SC DPW – Snow & Ice Control Contract Annual Rate Change Resolution No. 368 of 2016
- **Sullivan Renaissance:** Letter dated 12/01/16 to Supervisor Rieber Information Re: Community Mitzvah Award Program. Anyone who has suggestions or ideas should provide them to Supervisor Rieber.
- Catskill-Delaware Publications, Inc.: Thank You Letter dated 12/23/16 for Continued Service, Support & Consideration
- SC IDA: Letter dated 12/22/16 Re: 2017 Distribution of PILOT Payments Received \$14,306.10 for (1) Project Nonni's Acquisition Company, Inc.

AGENDA ITEMS:

1. ACTION: APPROVE OFFICIAL UNDERTAKING OF MUNICIPAL OFFICERS FOR FISCAL YEAR 2017

The Following Resolution Was Duly Adopted: Res. No. 60 of the Year 2017.

At a Regular Meeting of the Town Board of the Town of Thompson held at the Town Hall, 4052 Route 42, Monticello, New York on January 03, 2017

RESOLUTION TO APPROVE OFFICIAL UNDERTAKING OF MUNICIPAL OFFICERS

WHEREAS, it is required by law that the Town Board approve the Official Undertaking as to its form and manner of execution and the sufficiency of the insurance; and

WHEREAS, the Town Board of the Town of Thompson hereby requires the Supervisor, Town, Clerk, Receiver of Taxes, Town Justices, Town Comptroller and Highway Superintendent to execute said Official Undertaking as required by said law.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Thompson approve the document entitled "Town of Thompson Official Undertaking of Municipal Officers" as to its form and manner of execution and the sufficiency of the insurance, and

BE IT FURTHER RESOLVED, that said Official Undertaking containing the notarized signatures of those named municipal officials be filed in the Office of the Town Clerk, as well as the original copies of the insurance policies indicating the sufficiency of the sureties to indemnify the Town against losses which may arise from failure of such officials to properly discharge their duties.

Moved by: Councilman John A. Pavese Seconded by: Councilman Peter T. Briggs

Adopted the 3rd, day of January, 2017.

The members of the Town Board voted as follows:

Supervisor WILLIAM J. RIEBER, JR.	Yes [X] No []
Councilman PETER T. BRIGGS	Yes [X] No []
Councilman RICHARD SUSH	Yes [X] No []
Councilman SCOTT S. MACE	Yes [X] No []
Councilman JOHN A. PAVESE	Yes [X] No []

2. PARKLAND & RECREATIONAL FACILITIES STUDY – AUTHORIZE EXECUTION OF CONTRACT WITH DELAWARE ENGINEERING

Supervisor Rieber reported on a lengthy conference call that he had with the Planners Delaware Engineering earlier today regarding the Parkland & Recreational Facilities Study. Based on recent case law and challenges that are being taken regarding Recreation Fees it is recommended that an in-depth Parkland & Recreational Facilities Study be performed. Delaware Engineering will work on preparing a study. Further discussion ensued regarding the subject. There was no action taken.

3. HIGHWAY DEPARTMENT – PLANNED ROAD IMPROVEMENT PROGRAM FOR 2017

Highway Superintendent Richard Benjamin submitted a list of the planned road improvements for the year 2017 construction season. The number of roads improved can change due to weather damage and the cost of materials. For informational purposes a copy of the list can be found appended to these minutes.²

4. AWARD BIDS – (1) NEW 2017 OR NEWER 6,800 GVWR SINGLE REAR WHEEL, 4WD SIX PERSON CAB/CREW CAB PICKUP TRUCK

Water & Sewer Department Supt. Messenger reported that (2) Bids were received in for the (1) 2017 or Newer 6,800 GVWR Single Rear Wheel, 4WD, Six Person Cab/Crew Cab Pickup Truck as follows: 1) Robert Green \$31,537.00 and 2) B & B Chrysler Dodge Jeep Ram \$33,975.00. Supt. Messenger is recommending that the Town Board award the bid to Robert Green Truck Division for \$31,537.00 who is the lowest bidder. The Town Board took action as follows:

² ATTACHMENT: 2017 PLANNED HIGHWAY/ROAD IMPROVEMENT LIST

The Following Resolution Was Duly Adopted: Res. No. 61 of the Year 2017.

Resolved, that the bid of Robert Green Truck Division, for (1) 2017 or Newer 6,800 GVWR Single Rear Wheel, 4WD, Six Person Cab/Crew Cab Pickup Truck, in the amount of \$31,537.00, be, and the same hereby is, accepted, and the Town Clerk be, and she hereby is directed to notify the successful bidder of the award thereof. Moved by: Councilman Briggs

Seconded by: Councilman Pavese

Vote: Ayes 5

Rieber, Pavese, Briggs, Sush and Mace

Nays 0

5. BILLS OVER \$1,250.00 - WATER & SEWER DEPARTMENT

The Following Resolution Was Duly Adopted: Res. No. 62 of the Year 2017.

Resolved, that the following bills over \$1,250.00 for the Water & Sewer Department be approved for payment as follows:

Carter Pump

\$8,065.00 TOTAL COST

Invoice # 49123

2 – Carter Sludge Pump Repair Kits for existing sludge pumps at the Sackett Lake WWTF

Freight

\$0.00

TOTAL COST=

\$8,065.00

(Note: Sole Source Procurement - Repairs to (2) existing Marlowe & Carter Sludge Pumps. They can only purchase replacement parts for Carter & Marlowe Pumps from the manufacturer, which constitutes Sole Source Procurement.)

Fleet Pump & Service Group, Inc.

\$3,419.00 Total Cost

Invoice # SV0000007210 - 1 - Flygt Pump Repair

Freight

\$0.00

Total Cost = \$3,419.00

(Note: Flygt pump repair for the influent tank at the Emerald Green Lake Louise Marie Wastewater Facility. Sole Source Procurement – Repair Service.)

Black Bear Fuel, Plumbing, Heating & A/C

\$11,997.00 TOTAL COST

Invoice # 266104

Installation of (2) High Efficient LP hanging blower heaters in the main building at the Emerald Green Lake Louise Marie WWTF.

TOTAL COST=

\$11,997.00

(Note: (3) Price Quotes obtained and submitted as per Procurement Policy.)

Casella Organics

\$8,919.96 TOTAL COST

Invoice # 57672

For 106.19 tons of sludge removal @ \$84.00 per ton

TOTAL COST=

\$8,919.96

(Note: For sludge removal from the Kiamesha Lake Lake WWTP. (3) Price Quotes obtained and submitted as per Procurement Policy.)

Moved by: Councilman Briggs Seconded by: Councilman Mace

Vote: Ayes 5 Rieber, Pavese, Briggs, Sush and Mace

Nays 0

<u>5. BILLS OVER \$1,250.00 – DEPARTMENT OF PARKS & RECREATION</u> The Following Resolution Was Duly Adopted: Res. No. 63 of the Year 2017.

Resolved, that the following bills over \$1,250.00 for the Department of Parks & Recreation be approved for payment as follows:

Fallsburg Lumber Company

\$2,129.52 Total Cost

Invoice # 9101 – Misc. building material including lumber, sheeting, plywood, etc. for the building of the new 3rd bay garage addition at the Town Park

Total Cost = \$2,129.52

(Note: Purchase of miscellaneous items needed for the new 3rd bay garage addition at the Town of Thompson Town Park.)

Fallsburg Lumber Company

\$1,820.00 Total Cost

Invoice #9387 (14) Trusses for the building of the new 3rd bay garage addition to the Town of Thompson Town Park.

Total Cost = \$1,820.00

Motion by: Councilman Mace Seconded by: Councilman Briggs

Vote: Ayes 5 Rieber, Briggs, Pavese, Sush and Mace

Nays 0

6. ORDER BILLS PAID

The Following Resolution Was Duly Adopted: Res. No. 64 of the Year 2017.

Resolved, that all regular bills for the course of the month, which have been properly audited be approved for payment. A complete list of the regular bills as identified can be found appended to these minutes as per attached.³

Motion by: Councilman Pavese Seconded by: Councilman Briggs

Vote: Ayes 5 Rieber, Sush, Pavese, Briggs and Mace

Nays 0

OLD BUSINESS:

STATUS OF NYS DEC CONSENT ORDER VIOLATION REGARDING THE MELODY LAKE SEWER DISTRICT

Supervisor Rieber reported on a letter dated 12/28/2016 from Elissa Armater, Legal Assistant of the NYS DEC regarding the withdrawal of the Order on Consent regarding the Melody Lake Sewer District, which was responded to and addressed. The Order on Consent was sent on 10/03/2016 concerning a missing Discharge Monitoring Report

_

³ ATTACHMENT: ORDER BILLS PAID

(DMR) for the month of February 2016. No further action is necessary. A copy of the letter will be placed in the file as part of the record.

NEW BUSINESS:

DECLARE SURPLUS EQUIPMENT - HIGHWAY DEPARTMENT

The Following Resolution Was Duly Adopted: Res. No. 65 of the Year 2017.

Resolved, that the following vehicles &/or equipment from the Highway Department hereby be declared surplus and that the Highway Superintendent be authorized to either sell at auction, bid or scrap said vehicles/equipment/items, whichever is best financially. The vehicles/equipment/items are listed as follows:

1) Truck # 9 – 2004 Chevrolet Chassis

Moved by: Councilman Mace

Seconded by: Councilman Pavese

Vote: Ayes 5

Rieber, Pavese, Briggs, Sush, and Mace

Nays 0

APPROVE AND AUTHORIZE EXECUTION OF A DIGITAL DATA RELEASE LICENSE AGREEMENT BETWEEN THE SULLIVAN COUNTY REAL PROPERTY TAX SERVICES AND THE TOWN OF THOMPSON FOR RELEASE OF (GIS) INFORMATION

The Following Resolution Was Duly Adopted: Res. No. 66 of the Year 2017.

Resolved, that the Digital Data Release License Agreement between the Town of Thompson and the Sullivan County Real Property Tax Services hereby be approved. Further Be It Resolved that the Town Supervisor hereby be authorized to execute said agreement at the costs as stipulated.

Moved by: Councilman Briggs

Seconded by: Councilman Pavese

Vote: Ayes 5 Rieb

Rieber, Pavese, Briggs, Sush and Mace

Nays 0

ISSUE REGARDING (2) PARCELS OF PROPERTY ALONG ROCK RIDGE DRIVE, MONTICELLO CURRENTLY DEEDED TO THE TOWN OF THOMPSON AND INCLUDED IN THE ADELAAR RESORT SEWER DISTRICT

Supervisor Rieber reported on an issue that was recently discovered regarding (2) parcels of property located along Rock Ridge Drive, Monticello, which are currently deeded to the Town of Thompson that are included in the Adelaar Sewer District by mistake. Attorney Mednick will review the records to figure out why the error occurred and how to correct it.

<u>SUPERVISOR REPORT:</u> NO REPORT PROVIDED

COUNCILMEN & DEPARTMENT HEAD REPORTS:

<u>Councilman Briggs</u> reported that The United Way of Sullivan County, Catholic Charities, and the Emerald Green Property Owners Association will be sponsoring a

Neighborhood Heroin/Opiate Abuse Education Forum to be held on Sunday, January 8th, 2017 at 11AM to 1PM at the Emerald Green Clubhouse located in Rock Hill, NY.

<u>Councilman Sush</u> thanked Town Employee Eric Horton of the Building Department and Town Clerk Calhoun for their assistance regarding the setup for the Video Conferencing so that he is able to participate during the meeting.

<u>Supt. Messenger</u> provided updates on the Kiamesha Lake Wastewater Treatment Facility Improvement Projects regarding the clarifiers, bar screen and filter replacements. He also reported that the (2) new Employees both started today.

<u>Park Superintendent Somers</u> reported that the heating system in the Town Hall Court Room has been repaired and seems to be working fine.

PUBLIC COMMENT:

There was no public comment given.

ANNOUNCEMENTS, REMINDERS & FOR YOUR INFORMATION

January 17th: Regular Town Board Meeting @ 7:30 PM.

Supervisor Rieber and the Town Board wished everyone a Happy New Year!

ADJOURNMENT

On a motion made by Councilman Briggs and seconded by Councilman Pavese the meeting was adjourned at 8:38 PM.

Respectfully Submitted By:

Marilee J. Calhoun, Town Clerk



McGOEY, HAUSER and EDSALL CONSULTING ENGINEERS D.P.C.

MARK J. EDSALL, P.E., P.P. (NY, NJ & PA)
MICHAEL W. WEEKS, P.E. (NY, NJ & PA)
MICHAEL J. LAMOREAUX, P.E. (NY, NJ, PA, VT & VA)
MATTHEW J. SICKLER, P.E. (NY & PA)
PATRICK J. HINES

Main_Office
33 Airport Center Drive
Suite 202
New Windsor, New York 12553

(845) 567-3100 fax: (845) 567-3232 ` e-mail:mheny@mhepc.com

Principal Emeritus: RICHARD D. McGOEY, P.E. (NY &PA) WILLIAM J. HAUSER, P.E. (NY, NJ & PA)

20 September 2016

Town of Thompson Town Board 4052 Route 42 Monticello, NY 12701

ATTENTION:

SUPERVISOR RIEBER AND TOWN BOARD MEMBERS

SUBJECT:

PROFESSIONAL SERVICES; ENGINEERS FOR THE TOWN

Dear Supervisor Rieber and Town Board Members:

١.

This letter is being written to express our interest in continuing to serve as Engineers for the Town and the Planning Board for 2017.

We will provide Engineering Services in the same format as previously provided in the year 2016, with a nominal increase in hourly costs for Regular Town Engineering Services and the Reimbursable Services.

Regular Town Engineering Services Including
Appearance at Planning Board Meetings (general issues) \$84.00 Per Hour

Engineering Review of Submittals and Field Project Reviews for which the Town is Reimbursed by the Applicant:

\$142.00 Per Hour

For Town services and chargeable reviews, rates for personnel other than Principals, Associates and Senior Engineers will be adjusted/discounted as with previous years. Special projects will continue to be subject to individual proposals or will be billable based on the firm's Municipal Fee Schedule.

We feel that our relationship during the past years has been very beneficial to both the Town and our firm and believe that it would continue to be so in the future. We look forward to continuing to provide professional services to you.

Very truly yours

McGOEY, HAUSER AND EDSALL CONSULTING ENGINEERS, D.P.C.

Richard D. McGoey, P.E. Principal Emeritus

Michael J. Lamoreaux, P.E.

Prinicpal

RDMsh

Enc



McGOEY, HAUSER and EDSALL CONSULTING ENGINEERS D.P.C.

MARK J. EDSALL, P.E., P.P. (NY, NJ & PA)
MICHAEL W. WEEKS, P.E. (NY, NJ & PA)
MICHAEL J. LAMOREAUX, P.E. (NY, NJ, PA, VT & VA)
MATHEW J. SICKLER, P.E. (NY & PA)

MAIN OFFICE 33 Airport Center Drive Suite 202 New Windsor, New York 12553

(845) 567-3100 fax: (845) 567-3232 e-mail: mheny@mhepc.com

Principal Emeritus: RICHARD D. McGOEY, P.E. (NY&PA) WILLIAM J. HAUSER, P.E. (NY, NJ& PA)

MUNICIPAL STANDARD FEE SCHEDULE

(Revised in September 2016)

A. HOURLY RATES*:

PATRICK J. HINES

						T	T.	
Firm Representative								ourly
Principal/Principal Emeritu	S							44.00
Associate						\$	1	23.00
Structural Engineer II								10.00
Senior Engineer/Designer								01.00
Senior Architect								01.00
GIS Programmer		•				7		99.00
Structural Engineer/Design	er I				."	\$		90.00
Project Engineer/Designer						\$		88.00
Staff Engineer/Designer		ř						76.00
Engineering Technician	II		141					71.00
Engineering Technician I								64.00
CAD Technician II								73.00
CAD Technician I								62.00
Field Representative**								61.00
Engineering Intern								56.00
İntern Support								30.00
GIS Field Data Collector							5	62.00
Administrative Services							5	51.00
Clerical/Secretarial								37.00
	4 17			Lantim o	mri and	concultin	m.	tor leas

* Except expert testimony and consulting for legal procedures, which are charged at \$1,500 per day or any part thereof.

** See #5 below

B. GENERAL CONDITIONS:

Fees for services or tasks for engineering design, field construction observation, surveys, etc. will be computed based on the firm representative(s) performing the services and the hours expended, unless a lump sum agreement has been executed.

2. In addition to the above fees, all out-of-pocket and traveling expenses, blueprint and reproduction charges, telephone calls, telegrams, mailing charges, and other disbursements are chargeable, plus a 20% service charge, unless any such charges are specifically noted as included in the agreement.

Mileage will be chargeable at a rate of \$0.56 per mile.

3. Without a prior appointment, services of personnel cannot be assured for any certain day.

Reproduction charges are based on \$0.15 per photocopy and in-house \$3.00 per D size plan (24' x 36") and \$4.00 per E size plan (30" x 42"), unless otherwise stipulated by agreement.

5. Field Representative rate is based on an 8 hour daytime work period, weekdays.

Other time periods will be billable at an overtime rate (1-1/2 rate).

Municipal Fee Schedule -- August 2014 /Rev 06-02-2016 Rev 9-20-16

Town of Thompson Highway Dept

Rich Benjamin Jr. Superintendent of Highways 33 Jefferson St. Monticello, NY 12701 Phone: 794-5560 Dave Wells Deputy Superintendent Email tn1@verizon.net Fax: 794-5722

December 15, 2016

Town Board,

Attached find the roads the Highway Department plans on improving for the 2017 construction season. The number of roads improved can change due to weather, damage and the cost of materials.

Rich

Wurtsboro Mt Rd Rock Hill Drive Mongaup Rd Hilltop Rd. Thompson Rd Slatkin Dev. Visnitz Del. Various Rds Emrald Green/LLM Cantrell Rd Dingle Daisy Rd. Big Woods Rd Strong Road. Elliot Rd Pine Tree Rd Price Rd Hiram Jones Rd

Date Prepared: 01/13/2017 04:13 PM

01/13/2017 Report Date:

TOWN OF THOMPSON

PUR4090 1.0 Page 47 of 48 Prepared By: GARY

Voucher Detail Report

Voucher No.	Stub- Description	tion		Vendor Code	Vendor Name	me		Voucher Amt.		Pay Due	Approved
Voucher Date Invoice Date	Batch Invoice No.	Reg. No. Recur Months	Req. Date Refund Year	PO No. Taxable	PO Date Ref No	Ordered By Approved By	Fisc Year Check ID Period Contract No.	Check No. Che	Check Date Disc. %	_	Cash Account Disc. Amt.
Find								Direct Pay -	t Pay		
2					Regular	Prepaid	Wire Transfer	Outstanding		Paid	Total
A - GENERAL FUND TOWN WIDE	UND TOWN W	'IDE	TOWN	,	47,110.22	50,047.72	0.00	0.00		0.00	97,157.94
B - GENERAL TOWN OUTSIDE	OWN OUTSIDE	Ш	TOWN		2,109.20	12,647.98	00:00	0.00		0.00	14,757.18
DA - HWY#3 / 4 - TOWN WIDE	- TOWN WIDE	g.o.	TOWN	•	17,097.35	120,503.01	00:00	0.00		0.00	137,600.36
DB - HWY#1 - TOWN OUTSIDE	OWN OUTSIDE	ш	TOWN		126.17	0.00	00:00	0.00		0.00	126.17
H - CAPITAL PROJECTS	ROJECTS		TOWN	36	360,742.00	0.00	00.00	0.00		0.00	360,742.00
SHW - HARRIS WOODS SEWER	WOODS SEW!	ER	TOWN		5,153.75	256.96	00:00	0.00		0.00	5,410.71
SSA - ANAWANA SEWER DISTRICT	A SEWER DIS	TRICT	TOWN	1,	140,216.89	270.44	0.00	0.00		0.00	140,487.33
SSD - DILLON SEWER DISTRICT	SEWER DISTRI	ICT	TOWN		115.74	67.82	00:00	0.00		0.00	183.56
SSG - EMERALD GREEN SEWER	D GREEN SEW	/ER	TOWN	**	25,045.06	8,576.43	00:00	0.00		0.00	33,621.49
SSH - HARRIS SEWER DISTRICT	SEWER DISTR	ICT	TOWN		1,737.96	2,831.49	00.00	0.00		0.00	4,569.45
SSK - KIAMESHA SEWER DISTRICT	IA SEWER DIS	TRICT	TOWN	7	45,680.15	11,663.51	0.00	0.00		0.00	57,343.66
SSM - MELODY LAKE SEWER DISTR.	LAKE SEWER	DISTR.	TOWN		1,323.90	597.35	0.00	0.00		0.00	1,921.25
SSR - ROCK HILL SEWER DISTRICT	LL SEWER DIS	TRICT	TOWN		5,532.61	282.15	0.00	0.00		0.00	5,814.76
SSS - SACKETT LAKE SEWER DISTR	T LAKE SEWER	R DISTR	TOWN		9,609.53	3,698.30	0.00	0.00		0.00	13,307.83
SWC - COLD SPRING WATER	PRING WATER	1	TOWN		42.16	67.82	0.00	0.00		0.00	109.98
SWD - DILLON WATER DISTRICT	WATER DISTR	ICT	TOWN		613.72	67.82	0.00	0.00		0.00	681.54
SWL - LUCKY LAKE WATER DISTR	AKE WATER D		TOWN		19.72	67.79	0.00	0.00		0.00	87.51
SWM - MELODY LAKE WATER	Y LAKE WATER	~	TOWN		473.77	0.00	0.00	0.00		0.00	473.77
T - TRUST & AGENCY FUND	SENCY FUND		TOWN		247.75	10,460.53	61,563.44	0.00		0.00	72,271.72
Grand Totals				99	662,997.65	222,107.12	61,563.44	0.00		00.0	946,668.21
Grand Total Reg	jular, Prepaid,	Grand Total Regular, Prepaid, Wire Transfer and Direct Pay	l Direct Pay	6	946,668.21						

PUR4090 1.0 Page 9 of 10 Prepared By: GARY

TOWN OF THOMPSON

Date Prepared: 01/13/2017 04:14 PM

Report Date: 01/13/2017

Voucher Detail Report

		100		Vondor Codo	Worder Mamo			Voucher Amt.	Pay Due	Approved
Voucher No.		non Des Me	400	anon lonia	PO Dato	Ordered By	Fisc Year Check ID	Check No. Check Date		Cash Account
Voucher Date Invoice Date	Batch Invoice No.	Red. No. Recur Months	Red. Date Refund Year	Taxable	Ref No	Approved By	Period Contract No.	120	% Non Disc.	Disc. Amt.
								Direct Pay -		
Fund					Regular	Prepaid	Wire Transfer	Outstanding	Paid	Total
A - GENERAL	A - GENERAL FUND TOWN WIDE	IDE	TOWN		62,522.69	0.00	0.00	0.00	0.00	62,522.69
B - GENERAL	B - GENERAL TOWN OUTSIDE	Ш	TOWN		14,889.42	0.00	0.00	0.00	0.00	14,889.42
DA - HWY#3 /	DA - HWY#3 / 4 - TOWN WIDE		TOWN		55,581.29	0.00	00:00	0.00	0.00	55,581.29
SHW - HARRI	SHW - HARRIS WOODS SEWER	ER	TOWN		286.98	0.00	00:00	00.00	0.00	286.98
SSA - ANAWA	SSA - ANAWANA SEWER DISTRICT	TRICT	TOWN		286.98	0.00	00:00	0.00	0.00	286.98
SSD - DILLON	SSD - DILLON SEWER DISTRICT	ICT	TOWN		71.75	0.00	00:00	00.00	0.00	71.75
SSG - EMERA	SSG - EMERALD GREEN SEWER	VER	TOWN		8,609.48	0.00	00:00	00:00	0.00	8,609.48
SSH - HARRIS	SSH - HARRIS SEWER DISTRICT	UCT	TOWN		2,869.83	0.00	0.00	0.00	0.00	2,869.83
SSK - KIAMES	SSK - KIAMESHA SEWER DISTRICT	STRICT	TOWN	i.	11,479.30	0.00	00:00	0.00	0.00	11,479.30
SSM - MELOD	SSM - MELODY LAKE SEWER DISTR	3 DISTR.	TOWN		860.93	0.00	0.00	0.00	0.00	860.93
SSR - ROCK	SSR - ROCK HILL SEWER DISTRICT	STRICT	TOWN		286.98	0.00	0.00	0.00	0.00	286.98
SSS - SACKE	SSS - SACKETT LAKE SEWER DISTR	R DISTR	TOWN		3,730.77	0.00	0.00	0.00	0.00	3,730.77
SWC - COLD	SWC - COLD SPRING WATER	~	TOWN		71.75	00.00	0.00	0.00	0.00	71.75
SWD - DILLO	SWD - DILLON WATER DISTRICT	RICT	TOWN		71.75	0.00	0.00	0.00	0.00	71.75
SWL - LUCKY	SWL - LUCKY LAKE WATER DISTR	DISTR	TOWN		71.75	0.00	0.00	0.00	0.00	71.75
Grand Totals					161,691.65	0.00	0.00	0.00	0.00	161,691.65
Grand Total F	Regular, Prepaid,	Grand Total Regular, Prepaid, Wire Transfer and Direct Pay	nd Direct Pay		161,691.65					