Minutes of a **Regular Meeting** of the Town Board of the Town of Thompson held at the Town Hall, 4052 State Route 42, Monticello, New York on **July 19, 2016**.

ROLL CALL:

Present: Supervisor William J. Rieber, Jr., Presiding

Councilman Richard Sush Councilman Peter T. Briggs Councilman John A. Pavese Councilman Scott S. Mace

APPROVED

Also Present: M

Marilee J. Calhoun, Town Clerk

Michael B. Mednick, Attorney for the Town

William D. Culligan, Water & Sewer Superintendent James Carnell, Jr., Building, Planning & Zoning Director

<u>PUBLIC HEARING: PROPOSED CREATION OF THE MELODY LAKE WATER DISTRICT</u>

Supervisor Rieber opened the Public Hearing at 7:30 PM.

Town Clerk, Marilee J. Calhoun read the legal public notice and stated that she had an original affidavit of publication. Notice of said hearing was duly published in the <u>Sullivan County Democrat</u> on <u>July 08, 2016</u> with same being posted at the Town Hall on <u>July 06, 2016</u>.

Supervisor Rieber explained the purpose for this public hearing, which is to create the Melody Lake Water District, which the Town of Thompson is currently operating as Receivership.

Supervisor Rieber asked if the Town Board and anyone from the public would like to be heard on this matter. The following comments were made:

There were comments made by several residents of Melody Lake as follows:

<u>Daniel Briggs</u> asked if the typical cost of \$813.89 would be in addition to the already assessed amount being charged or is that amount in place of the already assessed amount.

<u>Supervisor Rieber</u> said that it should be in place of the already assessed amount. The assessed amount currently is the budgetary cost annually, because the Town is acting as Receiver on behalf of the NYS Public Service Commission.

Ronalda Yakin-Scannell asked if the quarterly bill would disappear and the charge would be billed annually.

<u>Supervisor Rieber</u> is not sure how it would be billed, but most likely it would be once a year instead of quarterly and the quarterly bills would stop.

Ronalda Yakin-Scannell asked if the annual charge would be in the tax bill.

<u>Supervisor Rieber</u> is not sure how it will be billed, but he thinks it would have to be a separate bill. Every water and sewer district is handled differently and they are governed by the NYS Comptroller's Office.

Ronalda Yakin-Scannell said it would give the Town more control if it were billed on the tax bill versus separately.

<u>Supervisor Rieber</u> said not necessarily, because the outstanding charge could then be relevied on the next year's tax bill with interest. The District would then get 100% of its funding.

Frank Kelly asked if the typical charge would be levied on vacant property as well.

<u>Supervisor Rieber</u> said that there would be a capital charge to all properties in the District. The typical \$813.89 charge also includes operation and maintenance charges as well as capital charges. The vacant properties would be billed less since they would not be charged for operation and maintenance. They would be billed less.

Laura Jones confirmed that currently the vacant properties are being charged less.

Supervisor Rieber explained the point assessment system for that District.

<u>Frank Kelly</u> asked if once the District is formed if water meters would be installed on the individual homes.

<u>Supervisor Rieber</u> said not at this time unless funding is available later some other time, which he further explained.

Frank Kelly understands the distribution improvements are necessary first.

<u>Dawn DiMilta</u> wanted clarification that the typical \$813.89 charge would be the annual water bill as opposed to what is currently being billed now. She said that the letter that was sent out was unclear.

<u>Supervisor Rieber</u> said that the \$813.89 could change depending upon the total cost after the District has been created.

Ronalda Yakin-Scannell asked if the Town could provide the residents prior notification of any rate increases in the future.

<u>Supervisor Rieber and Supt. Culligan</u> said that this information would be available at budget time prior to billing. The budget for the next year is approved in November and

the bills would go out in April of the following year. Supervisor Rieber said that this District will have a very tight budget.

<u>Daniel Briggs</u> asked if the property owners currently in arears will be pursued.

<u>Supervisor Rieber</u> will have to look into that possibly from a legal standpoint. The Town has been collecting some of the outstanding balances on the foreclosed properties.

Attorney Mednick said that the one benefit once this District is created is that every property owner in the District will be required to pay and if not paid the Town would be made whole and be relevied on their tax bill the following year. This will alleviate that issue.

<u>Supervisor Rieber</u> said that as far as the other arears the Town of Thompson will try to collect them if legally possible. Those outstanding fees cannot be relevied even after the District is created. Only charges imposed after the District has been created can be relevied if unpaid.

<u>Laura Jones</u> thanked the Town of Thompson for acting as Receiver and for the wonderful job they are doing regarding the water service. The majority of the residents present agreed with Ms. Jones comment.

After an opportunity for all persons to be heard Supervisor Rieber entertained a motion that the public hearing be closed.

A motion to close the Public Hearing at 7:43 PM was made by Councilman Briggs and seconded by Councilman Sush.

PUBLIC HEARING: PROPOSED LOCAL LAW #4 OF 2016 – ZONING TEXT CHANGE HC1 & HC2 RE: ANIMAL HOSPITALS/VETERINARIAN OFFICES FROM 3-ACRES TO 20,000 SQUARE FEET

Supervisor Rieber opened the Public Hearing at 7:44 PM.

Town Clerk, Marilee J. Calhoun read the legal public notice and stated that she had an original affidavit of publication. Notice of said hearing was duly published in the <u>Sullivan County Democrat</u> on <u>July 12, 2016</u> with same being posted at the Town Hall on <u>July 08, 2016</u>.

Supervisor Rieber explained the purpose for this public hearing, which is presenting a Proposed Local Law to amend the HC1 and HC2 zones to allow Veterinarian Offices on a ½ acre lot. This would be a change in zoning, which would allow Veterinarian Offices anywhere in the HC1 and HC2 zones throughout the Town.

Supervisor Rieber asked if the Town Board and anyone from the public would like to be heard on this matter. The following comments were made:

<u>Director James Carnell</u> to be consistent with the current Bulk Tables he is suggesting that Veterinarian Offices be permitted on 40,000 square feet or more without central water and sewer service and/or 20,000 square feet or more with central water and sewer service. This would be more consistent with the other uses are in those zones.

After an opportunity for all persons to be heard Supervisor Rieber entertained a motion that the public hearing be closed.

A motion to close the Public Hearing at 7:47 PM was made by Councilman Briggs and seconded by Councilman Mace.

PUBLIC HEARING: PROPOSED LOCAL LAW #5 OF 2016 – ZONE CHANGE REQUEST FOR ABUNDANCE OF CARE PET HOSPITAL SBL #23.-1-13, SR TO HC2, 201 ROCK RIDGE AVENUE, MONTICELLO

Supervisor Rieber opened the Public Hearing at 7:48 PM.

Town Clerk, Marilee J. Calhoun read the legal public notice and stated that she had an original affidavit of publication. Notice of said hearing was duly published in the <u>Sullivan County Democrat</u> on <u>July 12, 2016</u> with same being posted at the Town Hall on <u>July 08, 2016</u>.

Supervisor Rieber explained the purpose for this public hearing, which is proposing a local law to change the zone classification of SBL #23.-1-13 currently zoned as Suburban Residential (SR) to Highway Commercial 2 (HC2).

Supervisor Rieber asked if the Town Board and anyone from the public would like to be heard on this matter. The following comments were made:

Richard McClernon a resident of Rock Ridge Avenue submitted a Petition executed by (8) surrounding residents of Rock Ridge Avenue in opposition to the zone change request. He is not opposed to Dr. Mauer's Veterinarian Practice, but about the future of the property. He feels that it would be a drastic move to change the zoning of the entire property. He has suggested that a special use permit be granted to allow the Veterinarian Practice, but was advised that a special use permit would not be permitted.

<u>Councilman Pavese</u> confirmed with Mr. McClernon that the residents are not opposed of the Veterinarian Practice at said location, just the zone change of the property. They would like the property to remain in the SR zone.

<u>Dr. Lawrence C. Mauer</u>, applicant addressed the reason for the short 3-year Lease Agreement and the purpose for the request. He would like to operate for 10-years barring illness and/or death. It is his intention to continue operation as long as physically possible. The Taylor's are extending a personal favor to him allowing him the opportunity to use the property. The 3-year lease in to allow for a limited contractual binding for an extended period of time it is not the intention of him or the Taylor's to shorten the length for another purpose. The proposed site is a good setup for the business with very little required change.

Michael Taylor is the property owner of the property said he has no plans for residential tenants and has no plans for expansion. If the Town wants to grant only temporary approval it would be completely acceptable to them. They personally know Dr. Mauer and he would like to continue to operate his business and serving the community. They are willing to help him out. They have no plans to expand their business at this time. They have over 120 employees and are always growing, but they do not have any current plans for the neighborhood. It does not matter how the Town authorizes the use since they have no future plans to expand.

<u>Councilman Sush</u> asked Attorney Mednick if a sunset clause would be permitted on a zone change.

Attorney Mednick said that no there is not. There might be another option to apply to the ZBA for a use variance to allow the use.

<u>Melinda Meddaugh</u> of Rock Hill said that it is not an issue of permitting a Veterinarian Office, but rather once the zone is changed to HC2 that several other uses would also be permitted, examples of other permitted commercial uses were provided that would encroach on the surrounding residential area.

<u>Councilman Sush</u> agreed with the concerns stated. He asked Attorney Mednick if a special use be permitted in that location.

Attorney Mednick said that the applicant would have to apply for a use variance by the Zoning Board of Appeals, however they are very difficult to get, because the criteria for the use variance is difficult to get past. The problem is that once you change the zone then any use that is allowable in that zone is a viable use whether it is a Veterinarian Office or any other allowable use for that property. Unless that zone is changed back on the property you cannot condition a zone change based on a specific use it would have to be any use within the zone is allowable.

<u>Councilman Pavese</u> asked if we could stipulate in the local law that this change is permitted for 3-years and would have to come back if requesting an additional 3-years etc. or the zone would revert back to its original zone.

<u>Attorney Mednick</u> said that once the zone is changed then the Town Board at the time would have to go through the process to re-change the zone. There is no revert clause on a zone change.

<u>Councilman Pavese</u> said to try and satisfy all parties it that were the case and the zone change had to be reverted back if and when the Veterinarian Practice left the location and is no longer operating the business and the property owner stated that was not an issue and the residents in the neighborhood would know that other commercial uses would not be proposed.

Attorney Mednick said that even if there was a revert clause the Town Board would have to take action to change/revert the zone back to its original zone. This Town Board could be different and this Board cannot control the actions of another Board. The Town Board can make any contingency they want, but they cannot bind those actions that could involve another Board.

<u>Councilman Mace</u> recommended forwarding the request back to the Planning Board for further recommendation.

<u>Supervisor Rieber</u> said that the Town Board will either need to adopt or not adopt and move forward with the possibility of the applicant obtaining a use variance.

<u>Director Carnell</u> said that there is another option, which the Town Board could consider, which is to amend the SR Zoning Regulations to allow Veterinarian Offices in that zoning district.

<u>Attorney Mednick</u> said the Board could expand the local law to change the bulk tables to include the SR Zoning District.

<u>Pamela Zaitchick</u> of Glen Wild said that by changing the SR Zoning Regulations it would be setting a precedent and you never know what is expected in the future.

<u>Richard McClernon</u> said that as far as the Zoning Board of Appeals goes regarding a special use variance, it might not be possible, first since Dr. Mauer would be a tenant and not a property owner and second would be to meet very stringent criteria.

Councilman Mace asked Dr. Mauer if he would be closing his office on Broadway.

<u>Dr. Mauer</u> confirmed that he would be closing that location due to the cost of high overhead. The property has changed ownership, but he has permission to stay in that location for the time period. He has a few other suitable property options, but would not be as good of a choice as the Taylor location.

Supervisor Rieber said that this is an unfortunate circumstance.

After an opportunity for all persons to be heard Supervisor Rieber entertained a motion that the public hearing be closed.

A motion to close the Public Hearing at 8:07 PM was made by Councilman Briggs and seconded by Councilman Sush.

REGULAR MEETING – CALL TO ORDER

Supervisor Rieber opened the meeting at 8:08 PM with the Pledge to the Flag.

APPROVAL OF MINUTES:

On a motion made by Councilman Pavese and seconded by Councilman Sush the minutes of the <u>July 05, 2016</u> Regular Town Board Meeting were approved as presented.

Vote: Ayes 4

Rieber, Pavese, Sush and Mace

Nays 0

Recused 1 Briggs (He was not present for the meeting.)

PUBLIC COMMENT:

There was no public comment given.

CORRESPONDENCE:

Supervisor Rieber reported on correspondence that was sent or received as follows:

- 1) Charter Communications, Inc.: Letter dated 07/02/2016 Re: Time Warner Cable Merger Completion & Cable Franchise Contract Information.
- 2) Sullivan County Division of Planning & Environmental Management: Letter dated 06/17/2016 Re: Continuing Education Training Completion Information for ZBA Members.
- **3) EPR Properties:** Check #050764, dated 07/14/2016, Received in the amount of \$127,000.00 for Adelaar Project Roadway Improvements pursuant to Planning Board Resolution approval.

AGENDA ITEMS:

ACTION: PROPOSED CREATION OF THE MELODY LAKE WATER DISTRICT

Attorney Mednick wanted to confirm the property description with the Sullivan County Real Property Tax Services prior to proceeding. He has the documents prepared and is recommending that the matter be scheduled on the next Town Board meeting for action.

1. ACTION: PROPOSED LOCAL LAW #4 OF 2016 – ZONING TEXT CHANGE HC1 & HC2 RE: ANIMAL HOSPITALS/VETERINARIAN OFFICES FROM 3-ACRES TO 20.000 SQUARE FEET

Town Clerk Calhoun said that the GML-239 Review has not been received back from Sullivan County at this time. Town Clerk Calhoun will contact the County to check on the status and confirm the date to verify if the 30-day time period has elapsed. Attorney Mednick is recommending that that the Town Board table action at this time until receipt of the GML-239 Review has been received.

The Following Resolution Was Duly Adopted: Res. No. 227 of the Year 2016.

Resolved, that Agenda Item No. 1 regarding Proposed Local Law #4 of 2016 hereby be tabled until the 08/02/2016 Town Board Meeting.

Motion by: Councilman Briggs

Seconded by: Councilman Mace

Vote: Ayes 5

Rieber, Pavese, Briggs, Sush and Mace

2. ACTION: PROPOSED LOCAL LAW #5 OF 2016 – ZONE CHANGE REQUEST FOR ABUNDANCE OF CARE PET HOSPITAL SBL #23.-1-13, SR TO HC2, 201 ROCK RIDGE AVENUE, MONTICELLO

Town Clerk Calhoun said that the GML-239 Review has not been received back from Sullivan County at this time. Town Clerk Calhoun will contact the County to check on the status and confirm the date to verify if the 30-day time period has elapsed. Attorney Mednick is recommending that that the Town Board table action at this time until receipt of the GML-239 Review has been received.

The Following Resolution Was Duly Adopted: Res. No. 228 of the Year 2016.

Resolved, that Agenda Item No. 2 regarding Proposed Local Law #5 of 2016 hereby be tabled until the 08/02/2016 Town Board Meeting.

Motion by: Councilman Briggs

Seconded by: Councilman Mace

Vote: Ayes 5

Rieber, Pavese, Briggs, Sush and Mace

Nays 0

3. CATHERINE & ROBERT KAHLE – REQUEST FOR TEMPORARY OCCUPANCY OF TRAILER – OLD RYAN ROAD, MONTICELLO

Mr. Robert Kahle and Mrs. Catherine Kahle submitted a request dated 07/12/2016 for a temporary occupancy of a travel trailer on Old Ryan Road, Monticello, SBL #50.-1-82.9 during the construction of their single family home. Mr. & Mrs. Robert Kahle were both present to explain the purpose for the request. They are currently residing in the trailer without approval and when they submitted applications and plans for the electrical and building permits they were advised by the building department that approval for the temporary residence is required. Once the building permit is issued they are set to commence construction. The reason for the delay in construction is due to unforeseen health issues that both he and his wife have had. The Town Board and Director Carnell have concerns regarding potable water and sewer service while the home is being constructed. Mr. Kahle said that they have a holding tank and a compost toilet. He said that water is obtained from his brother and stored in three sterile (55-gallon) drums and the water is then pumped into the trailer. There is a well on the property, but without electricity they are unable to use the well. Director Carnell confirmed receipt of the building permit application and plans. As part of the subdivision that was approved by the Planning Board, which consists of a septic design for the home that was submitted when the subdivision was done. He is concerned about the sewer service with the trailer itself since obviously the septic system is not completed at this time. Mr. Kahle said that as soon as he completes clearing the property they are ready to start. He is going to be doing most of the building himself, he is a general contractor. Supervisor Rieber asked how long it would take to complete the construction. Mr. Kahle said it would take (6) months max to complete. He will be doing most of the construction himself, but will have some help from friends, family and church members. They wanted to start helping him remove trees already. Supervisor Rieber said that they cannot start until after a building permit has been issued. Councilman Sush does not

have a problem with granting them permission for a 1-year period and if not completed the approval does not have to be extended. Councilman Mace asked what their plans were for the winter months. Mr. Kahle said that they occupied the trailer last winter, which they winterized and were okay. Supervisor Rieber said that this is not the Town's policy to allow travel trailers to be occupied on vacant properties. Councilman Pavese agrees with Director Carnell's concern regarding the sewer service. A large hole was dug and filled with stone, which contains three holding tanks and acts like a leech field. Director Carnell has not been onsite and is not sure what they are currently using. Director Carnell is recommending that the Town Board not take action until after he inspects the property. The Town Board decided to take no action at this time, but has directed Director Carnell to inspect the property to determine if the sewer service is acceptable and he will report back at the next Town Board meeting prior to action.

4. POFO REALTY LLC - REQUEST FOR EXPANDED MAP, PLAN & REPORT FOR PROPOSED COLD SPRING ROAD SEWER DISTRICT EXTENSION

Request from POFO Realty LLC to expand and update the Map, Plan and Report previously prepared in draft form dated 12/03/2015 for the proposed Cold Spring Road Sewer District Extension. Supervisor Rieber briefly explained the proposal and intentions for the property. The property is located along Cold Spring Road and Waverly Avenue, Monticello, SBL #29.-2-13. They are contemplating to purchase (8) adjoining acres of vacant property consisting of 2-parcels, demolish all of the structures on the current property and re-develop the properties with (approximately 47 units). A zone change and lot line improvement would be required. The first thing would be to revise/expand the Map, Plan and Report to determine if there would be adequate sewer service to support the project. McGoey, Hauser and Edsall Consulting Engineers D.P.C. have submitted a proposal to update the previous Map, Plan & Report to include the proposed changes for an additional cost of \$4,000.00. The property owners are different than the previous owners who originally submitted request for sewer service. Director Carnell reported on previous meeting that he attended with the prior owners as well as the investors. The Town Board would like to see the property get cleaned up. They also expressed opposition to raised basements similar to recent construction just down from this site along Waverly Avenue. They do not look aesthetically pleasing and would not be acceptable. After further discussion it was decided that the Town Board would authorize the expansion/revision/update to the existing Map, Plan & Report and action was taken as follows:

The Following Resolution Was Duly Adopted: Res. No. 229 of the Year 2016.

At a regular meeting of the Town Board of the Town of Thompson held at the Town Hall, 4052 Route 42, Monticello, New York on July 19, 2016

RESOLUTION PURSUANT TO TOWN LAW FOR THE PROPOSED EXTENSION NO. 6 OF COLD SPRING ROAD SEWER DISTRICT IN THE TOWN OF THOMPSON

WHEREAS, Pofo Realty, LLC previously made a request to the Town Board of the Town of Thompson to extend the Cold Spring Road Sewer District, a Special Improvement District heretofore created in said Town, to include a certain parcel of property, namely SBL 29-2-13; and

WHEREAS, the said area to be included in the proposed Cold Spring Road Sewer District is totally located within the Town of Thompson and outside any incorporated village; and

WHEREAS, the said Town Board, by Resolution adopted on September 1, 2015, approved the preparation of a general map and plan by McGoey, Hauser and Edsall Consulting Engineers, DPC for providing sewer facilities in the aforesaid area of said Town and appropriated a specific amount for the applicant, Pofo Realty, LLC, to pay for the cost of preparing said general map and plan, and for other services in connection therewith; and

WHEREAS, the applicant deposited said funds in the Town escrow account and a map, plan and report was prepared by McGoey, Hauser & Edsall Consulting Engineers, DPC, dated December 03, 2015; and

WHEREAS, the Town Board is desirous of having an expanded map and plan prepared by the Town Engineers, the cost of which will be paid by the applicant, Pofo Realty, LLC.

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Thompson as follows:

- 1. That the Town Board does hereby authorize McGoey, Hauser & Edsall Consulting Engineers, DPC of 33 Airport Center Drive, Suite 202, New Windsor, New York 12553 to prepare an expanded map and plan for the extension of the sewer facilities and services in the area of the Town of Thompson now serviced by the Cold Spring Sewer District, and for such other services as may be necessary in connection therewith.
- 2. That the Town Board does hereby appropriate the sum of \$4,000.00 to pay the cost of preparing the expanded map and plan for the extension of the sewer facilities, which shall be paid by the applicant. Said monies shall be deposited by the applicant in the Town escrow account prior to preparation of said expanded map, plan and report and will be released to McGoey, Hauser and Edsall Consulting Engineers, D.P.C. upon completion, and other monies held in escrow will be disbursed upon completion of the extension.
- 3. That McGoey, Hauser and Edsall Consulting Engineers, D.P.C., of 33 Airport Center Drive, Suite 202, New Windsor, New York 12553, be, and they hereby are, retained at a cost not

to exceed \$4,000.00, of which said monies are to be paid by the developer, to prepare an expanded map and plan for the extension of the sewer facilities and services to the area known as the Cold Spring Road Sewer District.

- 4. Legal fees incurred by the Town in connection with the extension of the Cold Spring Road Sewer District are to be paid by the applicant.
- 5. That all maps and plans prepared by McGoey, Hauser and Edsall Consulting Engineers, D.P.C. shall conform with the requirements of Section 192 of the Town Law, and shall be filed with the Town Clerk.
- 6. That the expanded map, plan and report shall be prepared once monies are placed in escrow by the applicant.
- 7. That in the event that the said Cold Spring Road Sewer District shall be extended as herein proposed, and shall thereafter be approved pursuant to the provisions of the Town Law, the expense incurred by the Town for the preparation of the expanded maps and plans and other services therefor shall be deemed to be part of the cost of such improvement, and the Town shall be reimbursed the amount paid therefor, or such portion of that amount which the Town Board at the public hearing held pursuant to the Town Law shall allocate against such District.
- 8. That this resolution is subject to a permissive referendum pursuant to and in accordance with the provisions of Sections 209-b and 90 of the Town Law.
- 9. That within ten (10) days from the date of this resolution, the Town Clerk shall post and publish a notice which shall set forth the date of the adoption of the resolution, shall contain an abstract of such resolution concisely setting forth the purpose and effect thereof, shall specify that this resolution was adopted subject to a permissive referendum, and shall publish such notice in the Sullivan County Democrat, the official newspaper of the Town, and in addition, that the Town Clerk shall post or cause to be posted on the signboard of the Town of Thompson a copy of such notice within ten (10) days after the date of the adoption of this resolution.

Moved by: Councilman Peter T. Briggs

Seconded by: Councilman John A. Pavese

The Members voted on the foregoing Resolution as follows:

Supervisor WILLIAM J. RIEBER, JR.	Yes [X] No []
Councilman PETER T. BRIGGS	Yes [X] No []
Councilman RICHARD SUSH	Yes [X] No []
Councilman SCOTT S. MACE	Yes [X] No []
Councilman JOHN A. PAVESE	Yes [X] No []

5. LAKEVIEW ESTATES - Continued discussion regarding the revised Map, Plan & Report for Proposed Sewer District to service the Proposed Lakeview Estates Development. Councilman Sush met with the Developer Mr. Ben Mossberg after the last meeting to review and discuss the difference of the proposal in light of the comments that were made by the local residents. Mr. Mossberg provided a copy of the original Preliminary Proposed Map and the amended Preliminary Proposed Map indicating that the proposed development was being moved back beyond the wetlands further away from the Fraser Road boundary. However Councilman Sush still has concerns regarding potential development areas being indicated in those areas closer to Fraser Road for potential future development. Mr. and Mrs. James Kilgore and Mr. Mossberg will all present to discuss and review the proposed amendments indicated in the provided plans. The Kilgore's also discussed the traffic and safety concerns on Fraser Road, Monticello. After much discussion regarding the subject, the developer Mr. Mossberg has agreed to make a note on the plan to leave the area fronting Fraser Road to the wetlands undisturbed and will be contingent upon such note as part of the final approval for sewer service. Attorney Mednick will prepare the necessary documents/order to set a date for a public hearing. The documents/order will be presented to the Town Board at the next Town Board Meeting on 08/02/2016 for consideration to establish a public hearing date on the matter.

6. KIAMESHA LAKE WASTEWATER TREATMENT PLANT PISTA GRIT REMOVAL SYSTEM & FILTER REPAIR PROJECT – ACTION TO SET DATE FOR BIDS The Following Resolution Was Duly Adopted: Res. No. 230 of the Year 2016.

Resolved, that the Town Board of the Town of Thompson advertise for bids for a <u>Pista Grit Removal System for the Kiamesha Lake Wastewater Treatment Plant</u>, in accordance with specifications prepared therefore by McGoey, Hauser & Edsall Consulting Engineers DPC, said bids to be opened on August 25, 2016, at 2:00 o'clock P.M., Prevailing Time, at the Town Hall, 4052 State Route 42 North, Monticello, New York, and the Town Clerk be, and she hereby is, directed to advertise for bids in the official newspaper of the Town.

Motion by: Councilman Briggs Seconded by: Councilman Pavese

Vote: Ayes 5 Rieber, Pavese, Briggs, Sush and Mace

Nays 0

7. NORTH EMERALD DRIVE (DOUGLAS STREET TO OLD SACKETT ROAD) – EMERALD GREEN LIGHTING DISTRICT CONSIDER HAVING NYSEG TAKE OVER

Supervisor Rieber said that the Emerald Green Lighting District consists of approximately (17) lights. The Town is maintaining the lights, because the type of poles would not be maintained by NYSEG and the Town Board approved the maintenance agreement and pole design upon creation of the District. There are numerous ongoing problems with the lights in the District and it has been recommended that the Town have NYSEG take over the District. Supervisor Rieber explained several of the improvements that are necessary. If NYSEG takes over the District they would bill the

users for the additional charges. Supervisor Rieber will obtain a cost estimate from NYSEG to provide to the Town Board once received for consideration.

8. BILLS OVER \$1,250.00 - HIGHWAY DEPARTMENT

The Following Resolution Was Duly Adopted: Res. No. 231 of the Year 2016.

Resolved, that the following bills over \$1,250.00 for the Highway Department be approved for payment as follows:

Heavy Duty Diesel

\$7,208.38 TOTAL COST

Invoice # 2369 Repair Fuel Injectors Truck #6

Motion by: Councilman Sush

Seconded by: Councilman Briggs

Vote: Aves 5

Rieber, Pavese, Briggs, Sush and Mace

Nays 0

8. BILLS OVER \$1,250.00 - WATER & SEWER DEPARTMENT

The Following Resolution Was Duly Adopted: Res. No. 232 of the Year 2016.

Resolved, that the following bills over \$1,250.00 for the Water & Sewer Department be approved for payment as follows:

Vellano Corporation

\$3,675.64 TOTAL COST

Invoice # S2075777.001

378 feet - 4" X 21" Blck SCH40 Steel Pipe

 At \$9.63 per foot
 \$3,640.14

 1 Fuel Surcharge
 \$35.50

 Freight
 \$0.00

TOTAL COST= \$3,675.64
(Note: For piping material purchased to replace the existing airline to Post Aeration

Tank at the Kiamesha Lake Sewer Treatment Plant.)

Moved by: Councilman Briggs

Seconded by: Councilman Sush

Vote: Ayes 5

Rieber, Pavese, Briggs, Sush, and Mace

Nays 0

8. BILLS OVER \$1,250.00 - DEPARTMENT OF PARKS & RECREATION

The Following Resolution Was Duly Adopted: Res. No. 233 of the Year 2015.

Resolved, that the following bills over \$1,250.00 for the Department of Parks & Recreation be approved for payment as follows:

Woodbourne Landscape Supply, Inc.

\$1,320.00 Total Cost

48 – Rosetta Belveder Corner Block at \$17.50 each \$840.00 1 – Pallet Belveder Wall Block \$425.00

1 – Delivery Charge \$55.00

Total Cost = \$1,320.00

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Renaissance Project (Matching Grant Program) at the Town Park.

Motion by: Councilman Sush Seconded by: Councilman Mace

Vote: Ayes 5

Rieber, Pavese, Briggs, Sush and Mace

Nays 0

9. ORDER BILLS PAID

The Following Resolution Was Duly Adopted: Res. No. 234 of the Year 2016.

Resolved, that all regular bills for the course of the month, which have been properly audited be approved for payment. A complete list of the regular bills as identified can be found appended to these minutes as per attached. 1

Motion by: Councilman Mace

Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Pavese, Briggs, Sush, and Mace

Nays 0

SUPERVISOR REPORT

• The Town Auditor's Cooper Arias, LLP Accounting & Accountability will provide a presentation at the August 2nd, 2016 Town Board Meeting regarding the Town's 2015 Audit and Financial Status. There is one change recommended be made to the Town's Procurement Policy regarding execution of vouchers by the Department Head on all (8) pre-paid categories as stipulated in Resolution #28 adopted at the 01/05/2016 Organizational Meeting. This Resolution is adopted annually at each Organizational Meeting. A revised Resolution amending the Procurement Policy was adopted as follows:

The Following Resolution Was Duly Adopted: Res. No. 235 of the Year 2016.

Resolved, that bills, which are allowed to be paid prior to audit, further delineated in Resolution No. 28 of the 2016 Organizational Meeting Minutes of the Town adopted on 01/05/2016, may be paid upon authorization of the Town Comptroller and Town Supervisor without the necessity of Department Head approval or signature on vouchers. Further Be It Resolved, that this Resolution hereby be approved Nunc pro tunc from the original adoption date of Resolution No. 28 of 2016.

Motion by: Supervisor Rieber

Seconded by: Councilman Sush

Vote: Ayes 5

Rieber, Pavese, Briggs, Sush, and Mace

Nays 0

- As part of the CDBG Program the Town of Thompson adopted a Fair Housing Act Policy and appointed a Fair Housing Office and part of the requirement is to provide Fair Housing Brochures issued by the NYS Office of the Attorney General, which are available in the Town Hall in both English and Spanish.
- Director James Carnell, Jr. completion of the NYS Code Enforcement Officer Certification.

¹ ATTACHMENT: ORDER BILLS PAID

COUNCILMEN & DEPARTMENT HEAD REPORTS:

<u>Director Carnell</u> provided updates regarding the Montreign Resort Casino Project and the Veria Lifestyles Project.

<u>Councilman Mace</u> reported on the meeting that was held with the Solar Energy Committee last week to work on the Town Code Regulations. Discussion was held.

<u>Councilman Pavese</u> reported on the Rock Hill Fire Department's Annual French Toast Breakfast that was held this past Sunday. He also reported on the various Highway Department paving projects, Water & Sewer Department projects and Department of Parks & Recreation projects that are currently being completed. He thanked all of the Town Employees for the good work that they have been doing on those projects.

Councilman Briggs reported on two upcoming events as follows: 1) Sunday, 08/07/16 – Monticello Rotary Club 5K & 10K Run & Walk with the proceeds going to the Sullivan County Veterans Coalition. 2) Sunday, 08/21/16 at 12:00 PM (Noon) – Monticello Elks Lodge Annual Golf Tournament at Grossinger's Golf Course with the proceeds to benefit their Scholarship Fund.

OLD BUSINESS:

There was no old business reported on.

NEW BUSINESS:

STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS

The Following Resolution Was Duly Adopted: Res. No. 236 of the Year 2016.

Resolved, that the Standard Work Day and Reporting Resolution for 2016 is hereby established and adopted as presented. The full text of this Resolution can be found appended to these minutes.²

Motion by: Councilman Briggs Seconded by: Councilman Sush

Vote: Ayes 5 Rieber, Pavese, Briggs, Sush and Mace

Nays 0

PUBLIC COMMENT:

There was no public comment given.

ANNOUNCEMENTS, REMINDERS & FOR YOUR INFORMATION

- August 2nd: Regular Town Board Meeting @ 7:30 PM.
- August 25th: Open Bids @ 2PM Pista Grit Removal System for the Kiamesha Lake Wastewater Treatment Plant.

 $^{^{\}rm 2}$ ATTACHMENT: RES. NO. 236 OF THE YEAR 2016 – STANDARD WORK DAY & REPORTING RESOLUTION.

ADJOURNMENT

On a motion made by Councilman Sush and seconded by Councilman Briggs the meeting was adjourned at 9:15 PM.

Respectfully Submitted By:

Marilee J. Calhoun, Town Clerk

Mailee J. Calhour

PUR4090 1.0 Page 23 of 23 Prepared By: GARY

TOWN OF THOMPSON

Date Prepared: 07/26/2016 10:30 AM

07/26/2016

Report Date:

Voucher Detail Report

Cash Account Disc. Amt. Approved Pay Due Non Disc. Check No. Check Date Disc. % Voucher Amt. Fisc Year Check ID Period Contract No. Ordered By Approved By Vendor Name PO Date Or Ref No Ap Vendor Code PO No. Taxable Req. No. Req. Date Recur Months Refund Year Stub- Description Batch Invoice No. Voucher Date Invoice Date Voucher No.

I hereby certify that the vouchers listed on the attached abstracts of prepaid and

claims payable have been duly audited and are presented for payment to the Town

Board of the Town of Thompson at the regular meeting there of, held on the

20 1/2 in the amounts respectively specified. Authorization is hereby

given and direction is made to pay each of the claimants in the amount as specified

upon each claim stated.

Gary Lasher, Comptroller William J. Rieber Art, Supervisor

PUR4090 1.0 Page 22 of 23 Prepared By: GARY

TOWN OF THOMPSON

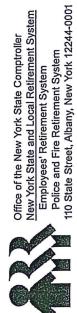
Date Prepared: 07/26/2016 10:30 AM 07/26/2016

Report Date:

Voucher Detail Report

									The second second second second second	The second secon	
Voucher No.	Stub- Description	tion		Vendor Code	Vendor Name	me	۸	Voucher Amt.		Pay Due	Pay Due Approved
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	PO Date Ordered By Fisc Year Check ID Check No. Check Date	Check No. Chec	ck Date	O	Cash Account
Invoice Date Invoice No.	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Approved By Period Contract No.		Disc. %	Non Disc.	Non Disc. Amt.
								Direct Pay	t Pay		

Voucher No.	Stub- Description	ion		Vendor Code	Vendor Name	au	Š	Voucher Amt.	Pa	Pay Due	Approved
Voucher Date	Batch	Req. No.	Req. Date	PO No.	PO Date	Ordered By	Check ID	Check No. Che			Cash Account
Invoice Date	Invoice No.	Recur Months	Refund Year	Taxable	Ref No	Approved By	Period Contract No.		Disc. % Non	Non Disc.	Disc. Amt.
ī								Direct Pay	Pay		
Fund					Regular	Prepaid	Wire Transfer	Outstanding	Paid		Total
A - GENERAL	A - GENERAL FUND TOWN WIDE	DE	TOWN	17	174,490.61	45,778.92	0.00	0.00	0.00		220,269.53
B - GENERAL	B - GENERAL TOWN OUTSIDE	11.	TOWN	7	76,829.25	12,782.52	0.00	00.00	0.00		89,611.77
DA - HWY#3 / 4	DA - HWY#3 / 4 - TOWN WIDE		TOWN	5	55,754.12	00.00	0.00	00.00	0.00		55,754.12
DB - HWY#1 -	DB - HWY#1 - TOWN OUTSIDE	m	TOWN	9	61,559.27	47,853.78	0.00	00.00	0.00		109,413.05
H - CAPITAL PROJECTS	ROJECTS		TOWN	16	164,602.07	0.00	0.00	0.00	0.00		164,602.07
SHW - HARRIS	SHW - HARRIS WOODS SEWER	i.R	TOWN		236.02	293.15	0.00	0.00	0.00		529.17
SSA - ANAWA	SSA - ANAWANA SEWER DISTRICT	TRICT	TOWN		1,244.00	300.42	0.00	0.00	0.00		1,544.42
SSD - DILLON	SSD - DILLON SEWER DISTRICT	СТ	TOWN		142.12	75.11	0.00	0.00	0.00		217.23
SSG - EMERAI	SSG - EMERALD GREEN SEWER	ER	TOWN		7,182.76	9,866.59	0.00	0.00	0.00		17,049.35
SSH - HARRIS	SSH - HARRIS SEWER DISTRICT	ICT	TOWN		4,634.76	3,263.02	0.00	0.00	0.00		7,897.78
SSK - KIAMES	SSK - KIAMESHA SEWER DISTRICT	TRICT	TOWN	-	11,824.11	13,378.04	0.00	0.00	0.00		25,202.15
SSM - MELOD	SSM - MELODY LAKE SEWER DISTR.	DISTR.	TOWN		750.88	685.82	0.00	0.00	0.00		1,436.70
SSR - ROCK H	SSR - ROCK HILL SEWER DISTRICT	TRICT	TOWN		236.00	300.42	0.00	0.00	0.00		536.42
SSS - SACKET	SSS - SACKETT LAKE SEWER DISTR	N DISTR	TOWN		3,833.23	4,241.92	0.00	0.00	0.00		8,075.15
SWC-COLD S	SWC - COLD SPRING WATER		TOWN		58.99	75.11	0.00	00.00	0.00		134.10
SWD - DILLON	SWD - DILLON WATER DISTRICT	ICT	TOWN		95.95	75.11	0.00	00.00	0.00		171.06
SWL - LUCKY	SWL - LUCKY LAKE WATER DISTR	ISTR	TOWN		96.88	75.10	0.00	00.00	0.00		171.98
T-TRUST&A	T - TRUST & AGENCY FUND		TOWN		1,814.43	11,994.36	54,699.66	0.00	0.00		68,508.45
Grand Totals					565,385.45	151,039.39	54,699.66	0.00	0.00		771,124.50
Grand Total Re	gular, Prepaid,	Grand Total Regular, Prepaid, Wire Transfer and Direct Pay	d Direct Pay	77	771,124.50						



Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A (Rev. 8/15)

will report the officials to the New York State and Local Retirement System based on their record of activities: Title Standard Name Social Social Number Check and Social Name Social Name Check and Social Name Check and Social Name Check and Che	BE IT RESOLVED, that the	lat the	(Name of Employer)	/ 30283 (Location Code)	1	stablishes th	ie following stand	lard work days fo	hereby establishes the following standard work days for these titles and
cial Number only if member only religits Tier 1 (Check nolly pates) Current Term Action Action and Immedify Reconsistent and Immedify Action Passage Action passed by such board at a legally convened meeting he ays. That the Resolution was available to the public on the ays. That the Resolution was available to the public on the area. Tier 1 (Check not be and says that the posting of the average only such was available to the public on the action the average only such was available to the public on the average only such was available to the average of the average only such was available to the average only such was available to the average of	ort the officials	to the New Yo	ork State and Local Retirement S	ystem based on	their record of	activities:			
32219453	Title	Standard Work Day (Hrs/day) Min. 6 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
32219453	ed Officials								
50573435	Supervisor	9	William J. Rieber, Jr.		32219453		1/1/16-12/31/17	29.67	
41040403 1/1/16-12/31/16 23 41030180 1/1/16-12/31/16 23 33027255 1/1/16-12/31/16 1/1 33027255 1/1/16-12/31/16 1/1 and of the	Councilman	9	Scott Mace		50573435		1/1/16-12/31/19	5.81	
38937662 11/1/16-12/31/16 2 39027255 11/1/16-12/31/16 11 Dard of the Town of Thompson (Name of Employer) Town of Thompson (Name is a true copy thereof and the whole of such on Thompson (Name of Employer) Town of Thompson (Name of Employer)	Councilman	9	Peter Briggs		41040403		1/1/16-12/31/19	4.31	
39027255 Town of Thompson (Name of Employer) Town of Thompson (Name of Employer) Town of Thompson (Name of Employer) Town of Thompson Town of Thompson (Name of Employer) Town of Thompson Town of Thompson Town of Thompson (Name of Employer) Town of Thompson Town of Thompson Town of Thompson Town of Thompson (Name of Employer) Town of Thompson Town of Tho	inted Officials								
aso27255 Town of Thompson (Name of Employer) and that same is a true copy thereof and the whole of such or (Name of Employer) Town of Thompson Town of Thompson (Name of Employer)	Town Attorney	9	Michael B. Mednick		36937662		1/1/16-12/31/16	23.04	
pard of the Town of Thompson (Name of Employer) Ition passed by such board at a legally convened meeting he and that same is a true copy thereof and the whole of such on the manage of the period of the whole of such on the the Resolution was available to the public on the ays. That the Resolution was available to the public on the management of the same of the same of the public on the same of the same of the same of the public on the same of th	Town Attorney	9	Paula E. Kay		41030180		1/1/16-12/31/16	23.86	
Jown of Thompson (Name of Employer) Ition passed by such board at a legally convened meeting he and that same is a true copy thereof and the whole of such or Town of Thompson (Name of Employer) - (Name of Employer) ays. That the Resolution was available to the public on the	Animal Control	9	Nancy Marinchak		39027255		1/1/16-12/31/16	17.98	
(Name of Employer) Ition passed by such board at a legally convened meeting he and that same is a true copy thereof and the whole of such or Town of Thompson (Name of Employer)	Marilee J.	Calhoun	secretary/clerk of the gover	rior roing board of th	g	Town of T	nosamor	of the S	tate of New York
and that same is a true copy thereof and the whole of such original. Town of Thompson (Name of Employer) being duly, sworn, deposes and says that the posting of the ays. That the Resolution was available to the public on the	(Name of secn eby certify that	etary or clerk) t I have compar		al resolution pass	sed by such bos	(Name of E ard at a legal	imployer) ly convened mee	ting held on the	19th day of
Town of Thompson (Name of Employer) being duly, sworn, deposes and says that the posting of the ays. That the Resolution was available to the public on the (seal)	July			eeting, and that	same is a true c	opy thereof	and the whole of	such original.	
days. That the Resolution was available to the public on the	TNESS WHER	EOF, I have he	ese my hand and the sea	of the		Town of Tho (Name of Er	mpson mployer)		on this day
days. That the Resolution was available to the public on the	avit of Posting:	1,	Marilee J. Calhoun	Ì	ıl <u>y</u> sworn, depos	es and says	that the posting o	if the	
	ution began on pployer's websit	(Date) Se at www.Townoff	(Name of secretary or clerk) and continued for at lea Thompson.com	ast 30 days. That	t the Resolution	was available	e to the public on	the	
n entrance secretary or clerk's office at 4052 Route 42, Monticello, NY 12701	cial sign board	at							(seal)
	in entrance sec	retary or clerk	's office at 4052 Route 42, Monticello, NY	12701					



Office of the New York State Comptroller

New York State and Local Retirement System
Employees' Retirement System
Police and Fire Retirement System
110 State Street, Albany, New York 12244-0001

Standard Work Day and Reporting Resolution for Elected and Appointed Officials Continuation Form

RS 2417-B (Rev. 8/15)

His Chrs. Min. 6 hrs. Mi		
5 Sharon Janklewicz 6 Sharon Janklewicz 6 Kathleen Brawley	in Tier 1) (mm/dd/yy-mm/dd/yy)	result (Check only if official did not submit their Record of Activities)
6 Sharon Janklewicz 6 Kathleen Brawley		
6 Sharon Janklewicz 6 Kathleen Brawley 6 Kathleen Brawley	41414566 17/1/16-12/31/19	24.76
6 Kathleen Brawley	39655543 1/1/16-12/31/19	10.88
6 Kathleen Brawley		
	60903416 1/1/16-12/31/16	5.00
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