Minutes of a **Regular Meeting** of the Town Board of the Town of Thompson held at the Town Hall, 4052 State Route 42, Monticello, New York on **October 02, 2018.**

ROLL CALL:

Present: Supervisor William J. Rieber, Jr., Presiding

Councilman Peter T. Briggs Councilman John A. Pavese Councilman Scott S. Mace

Councilwoman Melinda S. Meddaugh

Also Present: Marilee J. Calhoun, Town Clerk

Michael B. Mednick, Attorney for the Town

Michael G. Messenger, Water & Sewer Superintendent Glenn Somers, Parks & Recreation Superintendent

Melissa DeMarmels, Town Comptroller Patrice Chester, Deputy Administrator

James L. Carnell, Jr., Director of Building, Planning, & Zoning

Richard L. Benjamin Jr., Highway Superintendent

WORK-SESSION – HELD PRIOR TO REGULAR MEETING

Supervisor Rieber opened the Work-Session at 6:34 PM.

Discussion was held regarding the following matters:

- 1) Current condition of the Federation for the Homeless Building and request for possible assistance.
- 2) Water & Sewer Department/District issues: Melody Lake Water District, Sackett Lake Sewer District, Kiamesha Lake Sewer District and Dillon Farms Water District.
- 3) The status of the Town Park Pavilion Project Bids.

The Work-Session was closed at 6:58 PM.

REGULAR MEETING – CALL TO ORDER

Supervisor Rieber opened the meeting at 7:00 PM with the Pledge to the Flag.

MONTHLY REPORTS FOR SEPTEMBER 2018 RECEIVED AND FILED

Building Department & Code Enforcement Officer's Report Dog Control Officer's Report

Comptroller's Budgetary Report

APPROVAL OF MINUTES:

Town Board Meeting October 02, 2018 Page 1 of 17 On a motion made by <u>Councilman Briggs</u> and seconded by <u>Councilman Pavese</u> the minutes of the September 11, 2018 Regular Town Board Meeting were approved as presented.

Vote: Ayes 5

Rieber, Pavese, Briggs, Meddaugh and Mace

Nays 0

PUBLIC COMMENT:

<u>Paul Walsh</u> of Rock Hill expressed several concerns as follows: the cell service in the Rock Hill area, the guardrail replacement along Rock Hill Drive and the amount of salt usage during the 2017-2018 Winter Season. Supervisor Rieber replied to Mr. Walsh's first concern regarding the cell service and Supt. Benjamin addressed the second and third concerns.

PRESENTATION: SULLIVAN RENAISSANCE PHOTO PLAQUE PRESENTATION BY HELEN BUDROCK

Ms. Helen Budrock of the Sullivan Renaissance presented the Silver Feather Award Plaque to the Town Board. She congratulated the Town on winning the \$50,000 Award through the Sullivan Renaissance Municipal Partnership Grant Program for the "Walk Your Heart Healthy Trail" Project located at the Town Park. Pictures were taken with Ms. Budrock and the Town Board. She thanked everyone for their help and support to make this program a success.

CORRESPONDENCE:

Supervisor Rieber reported on correspondence that was sent or received as follows:

- 1) Dawson Jenkins, Secretary, Newport Township Sewer Authority: Letter dated 09/10/18 to Water & Sewer Dept. thanking Keith Rieber for providing a tour of the Town of Thompson Water & Sewer Facilities.
- 2) **Sullivan County Treasurer's Office:** 2nd Quarter Mortgage Tax Payment Check #2903 dated 09/19/18 for \$76,426.33.
- 3) **NYS Dept. of Taxation & Finance:** Check #06662290 dated 09/20/18 for \$47,628.00 for State Aid (AIM).
- 4) Edward McAndrew, PE, Commissioner, Sullivan County DPW: Letter dated 09/05/18 to Supervisor Rieber Re: Cost of sand/salt used during 2017-2018 Winter Season \$191,311.02 (Summary Sheet Provided). Supt. Benjamin reported on.
- 5) The Association of Towns of the State of NY: Letter dated 09/18/18 to Town Clerk Calhoun Re: 2018 Winter Planning & Zoning Schools Town of Schoharie (Schoharie County) Sat. 11/10/18 & Town of Minetto (Oswego County) Sat. 11/17/18
- 6) Pamela Gendron, P.E., Traffic Operations Engineer, NYS DOT: Letter dated 09/20/18 to Tzvi Aryeh Young Re: Response to Request for Ramp Improvements and Speed Limit Ahead Signs, NYS Route 42 & 55 in Towns of Thompson and Liberty.

AGENDA ITEMS:

1. UNSAFE BUILDING(S) HEARING – ROCK HILL DRIVE (ROCK HILL DINER), ROCK HILL, NY SBL #32.-2-48

The hearing was opened at 7:13 PM. Attorney Mednick reported on a conversation that he had with Mr. Zachary D. Kelson, Attorney representing the property owner Steven Moss Concessions, Inc. regarding a request to either adjourn this hearing or if held to leave the hearing open for at least 30-days since he was unable to attend this meeting and also to allow his client an opportunity to be heard. They are also working towards the demolition of the unsafe building. They have applied for building permits and started asbestos abatements. The additional time would also allow for the property owner to receive the asbestos abatements back and work with their insurance company to demolish the structure. Attorney Mednick asked that Attorney Kelson provide the Town Board with a letter of request, which was provided. Attorney Mednick is recommending that the hearing be held open before the 60-day letter is sent to allow the property owner to continue to move forward with the process. It is the goal to allow the property owner to demolish the building themselves in a reasonable time period. Attorney Mednick said that is the reason why the hearing will be held open at this time. Attorney Mednick acknowledged that the Town Board has already received a report from the Building Inspector in regards to the condition of the property, which is already part of the record. Attorney Kelson's letter will also be made part of the record and the hearing should remain open until 11/05/2018 to accept any additional information and/or submissions regarding the matter. Further discussion was held with Director Carnell regarding the condition and efforts to secure the unsafe structure.

The Following Resolution Was Duly Adopted: Res. No. 335 of the Year 2018.

Resolved, that the unsafe buildings hearing on the Rock Hill Drive (Rock Hill Diner) Property, SBL # 32.-2-48 hereby be help open until the November 5th, 2018 Town Board Meeting to allow the property owner additional time to proceed with remedying and demolition of said unsafe building and to accept any additional information and/or submissions regarding the matter.

Moved by: Councilman Briggs Seconded by: Councilman Mace

Vote: Ayes 5 Rieber, Pavese, Briggs, Meddaugh and Mace

Nays 0

<u>2. UNSAFE BUILDING(S) HEARING – 64 LANAHAN ROAD, MONTICELLO, NY SBL</u> # 13.-1-33

The hearing was opened at 7:15 PM and there was no one present on behalf of the property owner or property regarding this matter. According to Director Carnell the Building Department has received no response from the property owner, their representative or any other interested parties involved that would have been notified. Attorney Mednick acknowledged that the Town Board has already received and accepted the report from the Building Inspector regarding the condition of the property, which is made part of the record. Attorney Mednick is recommending that the hearing be closed and action on a resolution to make final determination that the building(s) on

the property are unsafe and require demolition/removal. The next step would be to send additional notification to the property owner(s) and any interested parties of the property to provide a certain period of time to complete the demolition/removal and if not completed then the Town will proceed with action to solicit bids for demolition, demolish and remove unsafe structure(s) and charge back all costs associated with said demolition to the property tax bill. Attorney Mednick said that bid specifications will be prepared and submitted for action at the 11/05/2018 Town Board Meeting to establish date for bid opening.

A motion was made by <u>Councilwoman Meddaugh</u> and seconded by <u>Councilman Mace</u> to close the unsafe buildings hearing at 7:18 PM.

Vote: Ayes 5

Rieber, Pavese, Briggs, Meddaugh and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 336 of the Year 2018.

Resolved, that the Town Board of the Town of Thompson has made a final determination that the building(s) located on 64 Lanahan Road, Monticello, NY 12701, SBL # 13.-1-33 is hereby declared unsafe and requires demolition and removal. Further Be It Resolved, that the property owner(s) and/or any interested parties involved in said property hereby be notified that unsafe building(s) be demolished and removed or the Town will proceed with action for demolition/removal with all costs being charged back to the property owner(s).

Moved by: Councilman Briggs Second

Seconded by: Councilman Mace

Vote: Ayes 5

Rieber, Pavese, Briggs, Meddaugh and Mace

Nays 0

3. ESTABLISH DATE FOR PUBLIC HEARING 10/16/18 @ 7PM: PROPOSED LOCAL LAW NO. 07 OF 2018 – AMEND CHAPTER 235 OF TOWN CODE RE: VEHICLE AND TRAFFIC TO IMPOSE NO PARKING ON RESORTS WORLD DRIVE The Following Resolution Was Duly Adopted: Res. No. 337 of the Year 2018.

At a regular meeting of the Town Board of the Town of Thompson held at the Town Hall, 4052 Route 42, Monticello, New York on October 02, 2018

RESOLUTION TO AUTHORIZE A PUBLIC HEARING FOR THE ADOPTION OF A LOCAL LAW

WHEREAS, there has been introduced at a meeting of the Town Board of the Town of Thompson held on October 02, 2018, a proposed Local Law No. <u>07</u> of 2018, entitled "A local law to amend Chapter 235 of the Town of Thompson Code regarding Vehicles and Traffic".

Town Board Meeting October 02, 2018 Page 4 of 17 NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held on said proposed local law by the Town Board of the Town of Thompson on October 16, 2018 at 7:00 P.M., or as soon thereafter as said public hearing shall be convened, at the Town Hall, 4052 Route 42, Monticello, New York, and at least three (3) days' notice of such public hearing be given by the Town Clerk of the Town of Thompson by due posting thereof on the bulletin board of the Town of Thompson and by publishing such notice at least once in the official newspaper of said Town.

Moved by: Councilwoman Melinda S. Meddaugh

Seconded by: Councilman John A. Pavese

Adopted on Motion October 02, 2018

Supervisor WILLIAM J. RIEBER, JR.	Yes [X]	No []
Councilman PETER T. BRIGGS	Yes [X]	No []
Councilman SCOTT S. MACE	Yes [X]	No []
Councilman JOHN A. PAVESE	Yes [X]	No []
Councilwoman MELINDA S. MEDDAUGH	Yes [X]	No []

Town of Thompson

Proposed Local Law No. <u>07</u> of the year 2018

A local law amending §235 entitled "Vehicles and Traffic" in the Town of Thompson Code

Be it enacted by the Town Board of the

Town of Thompson

1. Chapter §235-46 Schedule K: No Parking At Any Time is hereby amended to include the following:

Name of Street	Side	Location
Resorts World Drive	Both	Between Cimarron Road and Thompson Road

2. The Town hereby determines that this amendment is an Unlisted action that will not have a significant effect on the environment and, therefore, no other determination or procedure under the State Environmental Quality Review Act ("SEQRA") is required.

- 3. Except as herein specifically amended, the remainder of Chapter 235 of such code shall remain in full force and effect.
- 4. If any clause, sentence, paragraph, subdivision, section or part thereof this local law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment, decree or order shall not affect, impair or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part thereof directly involved in the controversy in which such judgment, decree or order shall have been rendered and the remainder of this local law shall not be affected thereby and shall remain in full force and effect.
- 5. Except as herein otherwise provided penalties for the violation of this local law, any person committing an offense against any provision of the chapter of the Code of the Town of Thompson shall, upon conviction thereof, be punishable as provided in Chapter 1, General Provisions, Article II, of such Code.
- 6. This local law shall take effect immediately upon filing with the Secretary of State.

4. RESOLUTION TO ACCEPT MAP, PLAN & REPORT AND ESTABLISH DATE FOR PUBLIC HEARING: PROPOSED HARRIS SEWER DISTRICT EXTENSION #4 FOR THE CENTER FOR DISCOVERY, SBL #'S 7.-1-26.7 & 26.8

The Following Resolution Was Duly Adopted: Res. No. 338 of the Year 2018.

Resolved, that the Town Board of the Town of Thompson hereby accepts the Map, Plan & Report completed by McGoey, Hauser & Edsall Consulting Engineers D.P.C. Professional Engineers for the Town for Proposed Extension No. 4 of the "Harris Sewer District" for the Center for Discovery, SBL #'s 7.-1-26.7 & 26.8.

Moved by: Councilwoman Meddaugh

Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Pavese, Briggs, Meddaugh and Mace

Nays 0

The Following Resolution Was Duly Adopted: Res. No. 339 of the Year 2018.

At a regular meeting of the Town Board of the Town of Thompson, Sullivan County, New York, held at the Town Hall, in Monticello, New York, on the 2nd day of October, 2018, at 7:30 o'clock P.M., Prevailing Time.

PRESENT:

William J. Rieber, Jr., Supervisor Peter T. Briggs, Councilman Scott S. Mace, Councilman

John A. Pavese, Councilman

Melinda S. Meddaugh, Councilwoman

In the Matter of

The Proposed Extension No. 4 of the

HARRIS SEWER DISTRICT

in the Town of Thompson, Sullivan County,

New York.

WHEREAS, a map, plan and report have been duly prepared in such manner and in such detail as has heretofore been determined by the Town Board of the Town of Thompson, Sullivan County, New York, relating to the extension no. 4 of the Harris Sewer District in said Town to serve the area more particularly described in Schedule A annexed hereto and made a part hereof, which area is located wholly within the Town of Thompson; and

WHEREAS, said map, plan and report was prepared by McGoey, Hauser and Edsall Consulting Engineers, P.C., dated September 17, 2018, which engineers are duly licensed by the State of New York, and which report and plan are on file in the office of the Town Clerk for public inspection; and

WHEREAS, the boundaries of the proposed extended district are more fully set forth and described in Schedule A annexed hereto and made a part hereof; and

WHEREAS, the improvement proposed for the said Sewer District as extended consists of providing a means by which The Center for Discovery may dispose of its sewage by becoming part of the said Harris Sewer District, and

WHEREAS, the entire amount to be expended for such improvement, including but not limited to, costs of construction, engineering, administrative and legal fees, shall be borne solely and entirely by the said The Center for Discovery; and

WHEREAS, it is now desired to call a public hearing for the purpose of considering said map, plan and report, and extending said Sewer District, and to hear all persons interested in the subject thereof and concerning the same in accordance with the provisions of Section 209-d of the Town Law;

NOW, THEREFORE, IT IS HEREBY

ORDERED, by the Town Board of the Town of Thompson, Sullivan County, New York, as follows:

Section 1. That a meeting of the Town Board of the Town of Thompson, Sullivan County, New York, shall be held at the Town Hall, 4052 Route 42, Monticello, New York, in said Town, on the 5th day of November, 2018, at 7:30 o'clock, P.M., Prevailing Time, or as soon thereafter as such public hearing shall be convened, to consider said map, plan and report, and to hear all persons interested in the subject thereof concerning the same and to take such action thereon as is required by law.

Section 2. That a copy of this order shall be published in the Sullivan County Democrat, the official newspaper of said Town, and posted on the bulletin board maintained by the Town Clerk at the Town Hall in accordance with the provisions of Section 209-d of the Town Law, such publication posting to be not less than ten nor more than twenty days before the date designated for the hearing as aforesaid.

Section 3. This order shall take effect immediately.

The question of the adoption of the foregoing order was duly put to a vote on roll call, which resulted as follows:

WILLIAM J. RIEBER, JR.

VOTING

AYE

PETER T. BRIGGS

VOTING

AYE

SCOTT S. MACE VOTING AYE

JOHN A. PAVESE VOTING AYE

MELINDA S. MEDDAUGH VOTING AYE

The order was thereupon declared duly adopted.

Schedule A
Boundary Description

* * * * * *

Schedule A

<u>Boundary Description</u> <u>Harris Sewer District Ext. 4</u>

BEGINNING at a point along the existing Harris Sewer District Boundary also being the center line of Holmes Road and extending in an easterly direction to the easterly right-of-way line of Holmes Road and the corner of tax parcel 7-1-26.6 and 7-1-26.7.

THENCE extending in an easterly direction along the northerly boundary of tax parcel 7-1-26.7 and the southerly boundary of tax parcel 7-1-26.6 to the most south easterly corner of tax parcel 7-1-26.7 and the south easterly corner of tax parcel 7-1-26.6; also being a point on the existing boundary of the Harris Sewer District and a point along the boundary of tax parcel 7-1-25.1.

THENCE in a southerly direction along the easterly boundary of tax parcel 7-1-26.7 and the northerly boundary of tax parcel 7-1-25.1 to the south easterly corner of tax parcel 7-1-26.7 and the north easterly boundary of tax parcel 7-1-26.8.

THENCE continuing in a southerly direction along the easterly boundary of tax parcel 7-1-26.8 to the south easterly corner of tax parcel 7-1-26.8; also a point along the boundary of tax parcel 7-1-25.1 and 7-1-26.9.

THENCE traveling along the existing boundary of the Harris Sewer District in a westerly direction also along the southerly boundary of tax parcel 7-1-26.8 and the northerly boundary of tax parcel 7-1-26.9 to the easterly right-of-way line of Holmes Road; also the south westerly corner of tax parcel 7-1-26.8 and the north westerly corner of tax parcels 7-1-26.9.

THENCE continuing in a westerly direction to the center line of Holmes Road.

THENCE traveling in a northerly direction along the center line of Holmes Road also being the existing boundary of the Harris Sewer District to the point or place of beginning.

5. REPORT ON GAN EDEN VS. TOWN OF THOMPSON LITIGATION – MICHAEL B. MEDNICK, ESQ.

Attorney Mednick reported on the Decision and Order in regards to the Gan Eden vs. Town of Thompson litigation proceeding. A copy of the Decision and Order was provided to each Town Board member for their reference. Some of the allegations were dismissed and some constitutional issues will continue. A conference will be held on October 30th, 2018 regarding the remaining issues.

6. ESTABLISH DATE FOR 2019 FISCAL-YEAR PRELIMINARY BUDGET PUBLIC HEARING - 11/05/18 @ 7:30 PM

The Following Resolution Was Duly Adopted: Res. No. 340 of the Year 2018.

Resolved, that a public hearing for the Fiscal-Year 2019 Preliminary Budget hereby be scheduled for Monday, November 5th, 2018 at 7:30 PM to be held at the Town Hall, 4052 State Route 42, Monticello, New York. The Town Clerk is hereby directed to advertise same in the official newspaper of the Town once it has been filed. Motion by: Councilman Briggs Seconded by: Councilwoman Meddaugh

Vote: Ayes 5

Rieber, Pavese, Briggs, Meddaugh and Mace

Nays 0

7. DISCUSS MEETING AND WORK-SESSION SCHEDULES

Town Clerk Calhoun confirmed with the Town Board that the November 5th Town Board Meeting will be held at 7:30 PM with no Work-Session. Town Clerk Calhoun advised that the Fiscal-Year 2019 Tentative Budget was filed with her on 09/28/2018. A copy has been presented to each Town Board Member for review. Supervisor Rieber announced that the Town Board will review the budget and each request during the work-sessions to discuss and make changes as necessary. Dates for Budget Work-Sessions were scheduled as follows:

The Following Resolution Was Duly Adopted: Res. No. 341 of the Year 2018.

Resolved, that Budget Work-Sessions hereby be scheduled for Thursday, October 11th, Tuesday, October 16th and Thursday, October 25th, 2018 at 4:30 PM to be held at the Town Hall, 4052 State Route 42, Monticello, New York for the purpose of reviewing and discussing the 2019 Fiscal-Year Tentative Budget. Further Be It Resolved that the Town Clerk is hereby directed to publish notice of said work-sessions in the official newspaper of the Town.

Moved by: Councilman Briggs

Seconded by: Councilman Pavese

Vote: Ayes 5

Rieber, Pavese, Briggs, Meddaugh and Mace

Nays 0

8. AWARD BIDS: TOWN PARK PAVILION PROJECT

Michael J. Lamoreaux, P.E. of McGoey, Hauser and Edsall Consulting Engineers for the Town provided a letter of recommendation for the Town Park Pavilion Project. There

were two bids received in; one from Malum Enterprises for \$352,800.00 and the second from Wheat & Sons for \$410,050.00, which came in considerably higher than originally estimated. The Board has two options either to award to the low bidder Malum Enterprises upon Engineer Lamoreaux recommendation or to reject all bids and consider re-bidding with changes for spring construction. After further discussion it was decided that the bids would be rejected and project re-visited and re-bid in the near future. Action was taken to reject all bids and re-bid in the near future as follows:

The Following Resolution Was Duly Adopted: Res. No. 342 of the Year 2018.

Resolved, that the two bids for the Town Park Pavilion Project that were publicly opened on September 20th, 2018 at 2PM hereby be rejected and will be re-advertised and re-bid at a future date, and the Town Clerk is hereby directed to notify all bidders of said rejection.

Moved by: Councilwoman Meddaugh Seconded by: Councilman Mace

Vote: Ayes 5 Rieber, Pavese, Briggs, Meddaugh and Mace

Nays 0

9. UPDATE ON SEWER PROCESSING AGREEMENT WITH VILLAGE OF MONTICELLO – MICHAEL B. MEDNICK, ESQ.

Attorney Mednick reported that the Village of Monticello Board of Trustees cancelled their Board Meeting for this evening. However, Attorney Davidoff sent a letter to Attorney Mednick, in response to his letter regarding the Sewer Processing Agreement with the Village of Monticello indicating that he was going to be away and when he returned he would discuss the matter with Village representatives to coordinate discussion and consideration at the 2nd Village Board Meeting in October. Attorney Mednick recommended proceeding with the process regarding the Harris Sewer District Ext. No. 4 request at this time. Supervisor Rieber provided clarification and brief explanation regarding the proposed sewer processing agreement.

10. BILLS OVER \$2,500.00 – WATER & SEWER DEPARTMENT The Following Resolution Was Duly Adopted: Res. No. 343 of the Year 2018.

Resolved, that the following bills over \$2,500.00 for the Water & Sewer Department be approved for payment as follows:

Fleet Pump & Service Group, Inc.

\$4,821.00 Total Cost

Invoice # SV0000015759 – Flygt Pump Repair Freight

\$0.00

Total Cost = \$4,821.00

(Note: Flygt pump repair and replacement parts at the Emerald Green Lake Louise Marie Wastewater Facility. Sole Source Procurement – Repair Service. Fleet Pump & Service Group, Inc. is their area representative.)

CPE Service Systems Solutions

\$5,724.00 Total Cost

Town Board Meeting October 02, 2018 Page 11 of 17 For the purchase of 1 – Glacier Sampler with 2.5 gallon bottle kit, vinyl suction line kit and model 948 Lead Acid Battery for use at Emerald Green and Sackett Lake WWTF.

(Procurement: (3) Price Quotes obtained as follows: 1) CPE Service Systems Solutions for \$5,724.00, 2) CHEMTRAC for \$6,480.00 and 3) CCLYNCH & Associates for \$5,848.00.)

Excelsior Blower Systems

\$10,799.00 Total Cost

For repair of a bearing and seal replacement, a purchase of a new radial bearing bracket and labor installation cost for the bracket for the Emerald Green WWTF.

(Procurement: Sole Source – Repairs, replacement parts for Spencer bearings and seals can only be purchased from and completed by a Spencer representative. Excelsior Blower Systems is the area representative, which constitutes sole source procurement.)

Kandel Brothers of Middletown, Inc.

\$2,600.00 TOTAL COST

Invoice # 41433-1 for the purchase of (1) 200 amp, 600 volt, 6 pole disconnect for Ditch #1 at Kiamesha Lake WWTF

TOTAL COST= \$2,600.00

(Procurement: There were (2) price quotes obtained as follows: 1) Kandel Brothers of Middletown, Inc. for \$2,600.00 and 2) Schmidt's Wholesale, Inc. for \$3,830.00.)

Harry F. Rotolo & Sons, Inc.

\$11,957.27 Total Cost

MH&E Project No. 17-702.3

Payment No. 07 - \$9,128.98

Payment No. 08 - \$2,828.29

For Emerald Green Pump Station No. 09 Replacement Project

TOTAL COST = \$11,957.27

(Vendor was awarded Contract 1-E for the Emerald Green Pump Station No. 9 Replacement Project.)

Vacri Construction Corp.

\$30,400.00 Total Cost

MH&E Project No. 17-702.3

Payment No. 06 - \$30,400.00

For Emerald Green Pump Station No. 9 Replacement Project

TOTAL COST = \$30,400.00

(Vendor was awarded Contract 1-G for the Emerald Green Pump Station No. 9 Replacement Project.)

Motion by: Councilman Pavese Seconded by: Councilman Briggs

Vote: Ayes 5 Rieber, Pavese, Meddaugh, Briggs and Mace

Navs 0

10. BILLS OVER \$2,500.00 – TOWN HALL FOR SEALING & RE-STRIPING TOWN HALL PARKING AREAS

The Following Resolution Was Duly Adopted: Res. No. 344 of the Year 2018.

Resolved, that the following bills over \$2,500.00 for the Town Hall be approved for payment as follows:

Shortlines Coatings Corporation

\$4,600.00 Total Cost

Invoice #8466 – For Seal Coating and Re-Striping the entire Town Hall Parking Lot on 09/16/18.

(Procurement: Obtained (2) Price Quotes, (1) Shortlines Coatings Corporation and (1) Duffys Pavement Markings, Inc. for \$5,717.50.)

Motion by: Councilman Pavese

Seconded by: Councilwoman Meddaugh

Vote: Ayes 5

Rieber, Pavese, Meddaugh, Briggs and Mace

Nays 0

11. BUDGET TRANSFERS & AMENDMENTS

There were no budget transfers or amendments requested for this meeting.

12. ORDER BILLS PAID

The Following Resolution Was Duly Adopted: Res. No. 345 of the Year 2018.

Resolved, that all regular bills for the course of the month, which have been properly audited be approved for payment. A complete list of the regular bills as identified can be found appended to these minutes as per attached. 1

Motion by: Councilwoman Meddaugh

Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Pavese, Meddaugh and Mace

Nays 0

OLD BUSINESS:

There was no old business reported on.

NEW BUSINESS:

REQUEST TO APPROVE AND AUTHORIZE EXECUTION OF THE HOOVER AVENUE (T.R.113) EASEMENT BETWEEN THE TOWN OF THOMPSON AND MAKOVIC HOMES, LLC

Mr. Glenn L. Smith, P.E., Consulting Engineer for Makovic Homes, LLC was present and explained the request he submitted for review, approval and execution of the Hoover Avenue (T.R.113) Easement between the Town of Thompson and Makovic Homes, LLC. The Easement is required as part of the Final Site Plan Approval granted by the Town of Thompson Planning Board in connection with the Makovic Homes Display Yard Project. Highway Supt. Benjamin discussed the matter with Attorney Kay regarding Easement for Highway Department Access. Engineer Smith provided the

¹ ATTACHMENT: ORDER BILLS PAID

Town Board with a copy of the Site Plan identifying the easement. Discussion was held regarding the subject. The Town Board found the Easement to be acceptable as presented except for one minor typographical error, which will be corrected prior to execution. Action was taken to approve and authorize execution of the easement as follows:

The Following Resolution Was Duly Adopted: Res. No. 346 of the Year 2018.

Resolved, that the Hoover Avenue (T.R.113) Easement between the Town of Thompson and Makovic Homes, LLC hereby be approved, that the Town Supervisor hereby be authorized to execute said easement and Further Be It Resolved that said easement shall be recorded in the Sullivan County Clerk's Office.

Motion by: Councilman Pavese

Seconded by: Councilman Mace

Vote: Ayes 5

Rieber, Pavese, Meddaugh, Briggs and Mace

Nays 0

<u>AUTHORIZE FINANCIAL CONSULTING SERVICES PROPOSAL AND AGREED-UPON PROCEDURES WITH RBT CPA'S LLP</u>

RBT CPA's LLP firm has submitted a proposal to provide financial consulting services and agreed-upon procedures to the Town. They would review, evaluate and comment on the Town's internal control over financial reporting. Supervisor Rieber provided a brief explanation of the services being proposed. The cost could range from \$5,000.00 to \$8,000.00. The fees should not exceed \$8,000.00. A report with recommendations and standard policies and procedures will be provided. After further discussion regarding the matter, the Town Board took action to authorize the proposal as follows:

The Following Resolution Was Duly Adopted: Res. No. 347 of the Year 2018.

Resolved, that the proposal of <u>RBT CPA's LLP firm</u> for financial consulting services and agreed-up procedures hereby be approved for a total cost not to exceed \$8,000.00 and Further Be It Resolved, that the Town Supervisor hereby be authorized to execute any required documentation in connection with said proposal.

Motion by: Councilwoman Meddaugh

Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Pavese, Meddaugh, Briggs and Mace

Nays 0

HIGHWAY DEPARTMENT: REQUEST TO PURCHASE AND INSTALL A LARGER DIESEL FUEL TANK AT THE HIGHWAY DEPARTMENT

Highway Supt. Benjamin requested permission to purchase and install a larger 3,000 gallon self-contained Diesel Fuel Tank at the Highway Department to prevent the Town from running out. The fuel is supplied to both the Village of Monticello and the Monticello Joint Fire District as well as the Town and in the past years the Town has been running out due to the size of the current tank. The quoted cost is \$17,605.92 and would be paid for out of the General "A" Fund Central Garage line account. The cost would be shared between all three users. A budget transfer might be necessary in

order to pay the expense. Supt. Benjamin will obtain another comparable price quote. The Town Board will authorize the purchase and installation to SMP in the amount of \$17,605.92 conditioned upon that quote being the lowest of the other quote to be obtained. Supt. Benjamin does not believe that the other quote will be lower, but if it is he will bring it back to the Board for further consideration.

The Following Resolution Was Duly Adopted: Res. No. 348 of the Year 2018.

Resolved, that the Town Highway Superintendent Richard L. Benjamin, Jr. hereby be authorized to purchase and install a 3,000 gallon self-contained Diesel Fuel Tank at the Highway Department to replace the existing tank. Further Be It Resolved, that said purchase from SMP in the amount of \$17,605.92 hereby be approved conditioned upon said price quote being lower than any other price quotes obtained.

Motion by: Councilman Mace

Seconded by: Councilman Briggs

Vote: Ayes 5

Rieber, Pavese, Meddaugh, Briggs and Mace

Nays 0

CENSUS BUREAU REPORTING – AUTHORIZE SULLIVAN COUNTY REAL PROPERTY TAX SERVICES TO PREPARE AND FILE BOUNDARY AND ANNEXATION SURVEY

Supervisor Rieber has received a request from the U.S. Census Bureau regarding the completion of a Boundary and Annexation Survey, which is required annually. Supervisor Rieber contacted the Sullivan County Real Property Tax Office regarding their assistance with the completion of all mapping and filing Boundary and Annexation Survey requirements of the U.S. Census Bureau on the Towns behalf. The Town Board would have to authorize the County of Sullivan to perform these services on behalf of the Town.

The Following Resolution Was Duly Adopted: Res. No. 349 of the Year 2018.

Resolved, that the Town Board of the Town of Thompson hereby delates and authorizes the Sullivan County Real Property Tax Office to prepare and file the Boundary and Annexations and Municipal Changes with the U.S. Census Bureau including necessary mapping as required on behalf of the Town of Thompson from this date forward.

Motion by: Councilman Pavese

Seconded by: Councilwoman Meddaugh

Vote: Ayes 5

Rieber, Pavese, Meddaugh, Briggs and Mace

Nays 0

SUPERVISOR'S REPORT:

Supervisor Rieber reported on the following:

 Sullivan County IDA – (3) New PILOT Agreements have been received for the Entertainment Village Hotel Project, the Sackett Lake #1 Solar Project and the Sackett Lake #2 Solar Project.

COUNCILMEN & DEPARTMENT HEAD REPORTS:

Councilman Briggs reported on two events to be held on Saturday, October 27th, 2018 as follows: Robert J. Kaiser Middle School PTO Monster Dash 5K Fundraising Event at the Town Park and the Halloween Parade at 12:30 PM, Broadway, Monticello.

<u>Superintendent Somers</u> thanked Supt. Benjamin and the Highway Department for the road improvements made to Town Park Road in time for the Monster Dash 5K Event.

<u>Director Carnell</u> asked the status of the Town Asset Inventory, which is currently taking place. Discussion was held regarding the subject.

<u>Deputy Administrator Chester</u> reported on the Parks & Recreation Advisory Committee Visioning Workshops that were held on 09/15/18 & 09/17/18. She also commented on the Parks and Recreation Surveys that are currently being returned.

PUBLIC COMMENT:

There was no public comment given.

ANNOUNCEMENTS, REMINDERS & FOR YOUR INFORMATION

- October 11th: Budget Work-Session at 4:30 PM.
- October 16th: Budget Work-Session at 4:30 PM.
- October 16th: Regular Town Board Meeting at 7PM, Work-Session at 6:30 PM.
- October 16th: Public Hearing at 7:30 PM Proposed Local Law No. 7 of 2018 Amend Chapter 235 of Town Code Re: Vehicle and Traffic To Impose No Parking On Resorts World Drive.
- October 18th: Bid Opening at 2PM Dry Material Storage Hopper/Flexible Screw Conveyor with Manual/Automatic Controls with Variable Speed Drive and Optional Accessories for the (Water & Sewer Department).
- October 25th: Budget Work-Session at 4:30 PM.
- November 5th: Town Board Meeting Re-Scheduled to be held at 7:30 PM with No Work-Session.
- November 5th: Public Hearing 2019 FY Preliminary Budget @ 7:30 PM.
- November 5th: Public Hearing @ 7:30 PM Proposed Extension No. 4 of Harris Sewer District (Center for Discovery) SBL #'s 7.-1-26.7 & 26.8.

EXECUTIVE SESSION

On a motion made by Councilman Briggs and seconded by Councilman Mace the Town Board entered into Executive Session at 8:02 PM with Town Attorney Michael B. Mednick, Comptroller DeMarmels, Highway Superintendent Benjamin and Water & Sewer Superintendent Messenger to discuss contract negotiations and a personnel matter.

On a motion made by Councilman Mace and seconded by Councilman Briggs the Town Board returned from Executive Session and reconvened the Town Board meeting at 9:39 PM. No further action was taken.

ADJOURNMENT

On a motion made by Councilman Briggs and seconded by Councilman Pavese the meeting was adjourned at 9:40 PM.

Respectfully Submitted By:

Marilee J. Calhoun, Town Clerk